

Shenandoah Community School District Board of Directors  
Shenandoah Administration Board Room  
April 13, 2026 – 5:00 p.m.  
Regular Meeting

Board Agenda

1. Call to Order
2. Roll Call and Determination of Quorum
3. Mission Statement: Read by Director Mason
  - a. *The Shenandoah Community School District, in partnership with families and the community, will provide each student an educational environment that maximizes his or her potential to become responsible, successful citizens and lifelong learners in an ever-changing world.*
4. Public Hearing – FY2027 Budget
5. Welcome To Audience
6. Public Forum
7. Administrative Reports
  - a. DCAP and CLNA Report – Mr. Ratliff
8. Consent Agenda
  - a. Minutes
  - b. Treasurer’s Report
    - i. Account Balances
    - ii. Unspent Authorized Budget Report
    - iii. Accounts Payable
  - c. Personnel Requests:

Contracts 2025-26:		
Ricardo Garcia	Van Driver	\$46.35/rt, \$17.52/hr
Contracts 2026-27 (amount to be modified following the end of negotiations):		
Dennis Correll	Industrial Tech (+20 extra days)	\$58,122
	Skills USA	\$864
Austin Wilson	HS Girls Wrestling	\$6,047
Resignations:		
Brianne Boardman	PK4 Teacher	effective end of school year
Mandi Rausch	PS Associate	effective 4.10.26
Janet Shough	K8 Associate	effective end of school year
Grant Staats	HS Girls Wrestling	
Transfers 2026-27:		
Valerie Croll	PK Sped to PK4	
Melissa Reed	K8 Associate to K8 Strat II BD/LD Intern	\$53,290 (to be modified following negotiations)
Austin Wilson	HS Football to MS Football	
  - d. Fundraising Requests:  
on attached sheet
  - e. Out of State Travel Requests:  
on attached sheet
  - f. Graduates for May 2026 (pending all requirements are met):  
on attached sheet

9. Action Items:

- a. Approve FY2027 Budget
- b. Approve Budget Adjustment Resolution
- c. Approve Board Goals
- d. Approve 2026 Fremont County Fair Agreement
- e. Approve Collect Bargaining Agreement with SEA
- f. Approve Contract with Schneider Geospatial for Fremont County Mapping Service for \$750
- g. Approve Termination of Trisha Lynn, PT Custodian, for Job Abandonment
- h. Review/Approve Policy 507.10 and 507.10R1 - Wellness Policy and Regulation
- i. Approve 1<sup>st</sup> Reading of Policy 710.04 - Meal Charges
- j. Approve Resolution to Participate in the Storm Protection Fund
- k. Approve ParentSquare Agreement

10. Informational Items

Next Regular Meeting – May 11, 2026 at 5:00 p.m.

11. Adjournment

**NOTICE OF PUBLIC HEARING**  
**Proposed SHENANDOAH School Budget Summary**  
**Fiscal Year 2026 - 2027**

Location of Public Hearing: Shenandoah Community School District Board Room, Logan Building, 304 W Nishna Rd, Shenandoah Iowa 51601.	Date of Hearing: 04/13/2026	Time of Hearing: 05:00 PM
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The Board of Directors will conduct a public hearing on the proposed 26/27 school budget at the above noted location and time. At the hearing, any resident or taxpayer may present objections to, or arguments in favor of, any part of the proposed budget. This notice represents a summary of the supporting detail of the revenues and expenditures on file with the district secretary. A copy of the details will be furnished upon request.

		Budget 2027	Re-est. 2026	Actual 2025	Avg % 25-27
Taxes Levied on Property	1	6,529,119	6,748,939	6,229,101	% 2.4
Utility Replacement Excise Tax	2	177,084	180,488	164,576	% 3.7
Income Surtaxes	3	820,052	903,222	433,070	% 37.6
Tuition/Transportation Received	4	2,600,000	2,400,000	2,364,084	
Earnings on Investments	5	58,500	96,500	214,088	
Nutrition Program Sales	6	290,000	300,000	258,220	
Student Activities and Sales	7	320,000	300,000	288,153	
Other Revenues from Local Sources	8	392,000	367,000	618,195	
Revenue from Intermediary Sources	9	220,000	220,000	0	
State Foundation Aid	10	8,638,670	8,548,541	8,213,246	
Instructional Support State Aid	11	30,066	0	0	
Other State Sources	12	2,649,500	2,704,500	1,437,200	
Two Tier Assessment Limitation Replacement	13	164,913	164,913	159,044	
Title I Grants	14	260,000	240,000	241,672	
IDEA and Other Federal Sources	15	800,000	775,000	866,314	
Total Revenues	16	23,949,904	23,949,103	21,486,963	
General Long-Term Debt Proceeds	17	0	0	0	
Transfers In	18	926,942	926,840	927,367	
Proceeds of Fixed Asset Dispositions	19	0	0	181,113	
Special Items/Upward Adjustments	20	0	0	45,044	
Total Revenues & Other Sources	21	24,876,846	24,875,943	22,640,487	
Beginning Fund Balance	22	3,812,552	4,760,107	4,473,146	
<b>Total Resources</b>	23	28,689,398	29,636,050	27,113,633	
<b>*Instruction</b>	24	13,537,000	13,337,000	11,237,317	% 9.8
Student Support Services	25	560,000	605,000	885,422	
Instructional Staff Support Services	26	1,950,000	1,750,000	1,378,391	
General Administration	27	1,150,000	1,035,000	480,164	
School Administration	28	1,030,000	1,020,000	1,080,332	
Business & Central Administration	29	720,000	720,000	366,189	
Plant Operation and Maintenance	30	3,480,000	3,320,000	2,066,039	
Student Transportation	31	1,085,000	1,025,000	611,149	
<b>*Total Support Services (lines 25-31)</b>	31A	9,975,000	9,475,000	6,867,686	% 20.5
<b>*Noninstructional Programs</b>	32	800,000	795,000	928,065	% -7.2
Facilities Acquisition and Construction	33	0	0	1,016,598	
Debt Service (Principal, interest, fiscal charges)	34	926,942	926,840	929,467	
AEA Support - Direct to AEA	35	413,534	362,818	441,915	
<b>*Total Other Expenditures (lines 33-35)</b>	35A	1,340,476	1,289,658	2,387,980	% -25.1
Total Expenditures	36	25,652,476	24,896,658	21,421,048	
Transfers Out	37	926,942	926,840	927,367	
Other Uses	38	0	0	5,111	
Total Expenditures, Transfers Out & Other Uses	39	26,579,418	25,823,498	22,353,526	
Ending Fund Balance	40	2,109,980	3,812,552	4,760,107	
<b>Total Requirements</b>	41	28,689,398	29,636,050	27,113,633	
<b>Proposed Property Tax Rate (per \$1,000 taxable valuation)</b>		13.47211			

**Shenandoah Community School District**  
**Minutes of the Regular Meeting of the Board of Directors – March 9, 2026**  
**Administration Board Room**

**Call to Order:**

Board Vice President Clint Wooten called the meeting to order at 5:00 pm.

**Roll Call:**

Roll Call was answered by Directors Jean Fichter (via phone), Glenn Mason, Brent Twyman, Adam Van Der Vliet, and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett, and Board Secretary Lisa Holmes.

**Mission Statement:**

The SCSD Mission Statement was read by Director Wooten.

**Public Hearing – K8 HVAC Replacement Project – Zone 3:**

The public hearing was opened at 5:00 pm. Dr. Nelson shared that both bids came in well over budget and she recommended that all bids be rejected and possibly be rebid again in the fall. With no public comment, the hearing was closed at 5:02 pm.

**Welcome to Audience:**

Vice President Wooten welcomed everyone to the meeting.

**Open Forum:**

Vice President Wooten read the rules for speaking during the open forum. Bill Greenleaf with the class of 1981 inquired as to why the pledge of allegiance wasn't recited at the opening of the meeting. He also stated that every classmate that he had corresponded with was against changing the mascot to just be the mustang and he is concerned that it will affect class reunion participation. John Greenleaf, class of 1977, did an online survey and people were against the name change. He feels it is a disservice to athletes who gave blood, sweat and tears.

**Administrative Reports:**

**Recognition of Winter Activity State Qualifiers:** Mr. Ratliff, Coach McGinnis, Coach Pease, Mrs. Martin and Mrs. Toye introduced students who have qualified for state events during the winter season. FFA - Luke Mather will receive his Iowa Degree and Nora Martin an academic achievement award; State Wrestling - Jacob McGargill and Hayden Roush; National BPA - Ali Hansen and Lucas Sun (not in attendance); State Bowling - Clay Foutch and Jaylan Gray; Large Group Speech All-State: Jack Murren, Allison Stearns, Hannah Teague (not in attendance) and Annalise McIntosh (not in attendance). Vice President Wooten presented each with a certificate of recognition.

**Consent Agenda:**

Approve the consent agenda to include previous minutes, the financial accounts, the payment of bills, fundraising requests and out-of-state travel requests. Personnel Requests: Contracts 2025-26: Maclaine Hug, Asst. Softball - \$4,103. Contracts 2026-27 (amount to be modified following negotiations): Andrew Braland, HS Social Studies - \$50,000; Drew Buckholdt, HS PE/Health - \$50,000, Asst. HS Football – \$4,103, Asst. G Basketball - \$4,103; Allison Perkins, IGNITE Special Education - \$55,720; Shon Wells, HS Behavioral Special Education - \$53,290, Asst. HS Football - \$4,103. Resignations: Christopher Cook, HS Associate – effective 3.9.26; Pat Hemker, Van Driver – effective 3.13.26; Kayla Shelton Torres, .5 Football Cheer; Alisha Woodyard, K8 Associate – effective 2.6.26. Modifications 2026-27: Kendria Johnson, BA+15 to MA; Stephanie Langner, MA+15 to MA+30; Andrew Lynes, MA+15 to MA+30; Julie Murren, BA to BA+15; Darbi Rope, BA+15 to MA; Addyson Staats, BA to BA+15; Grant Staats, BA to BA+15. Volunteer Coaches: Aaron Burdorf, HS Baseball; Cody Rice, HS G Golf; Rebekkah Sappington, MS G Track; Jon Skillern, HS Track. Motion to approve by Director Van Der Vliet, seconded by Director Mason. Motion carried unanimously.

**Action Items:**

**Accept/Reject Bids for K8 HVAC Replacement Project – Zone 3:**

Motion to reject all bids by Director Van Der Vliet, seconded by Director Twyman. Motion carried unanimously.

**Accept/Reject the Mustang as the Official School Mascot:**

Motion to approve by Director Fichter, seconded by Director Van Der Vliet. Motion carried unanimously.

**Approve AEA Purchasing Agreement for Food, Small Wares and Ware Wash for 2026-27:**

Motion to approve by Director Van Der Vliet, seconded by Director Twyman. Motion carried unanimously.

**Approve MOU with Green Hills AEA for Services for 2026-27:**

Motion to approve by Director Twyman, seconded by Director Van Der Vliet. Motion carried unanimously.

**Approve Renewal of the Iowa Local Government Risk Pool Commission Natural Gas Program for 2026-27:**

Motion to approve by Director Twyman, seconded by Director Van Der Vliet. Motion carried unanimously.

**Approve Renewal Service Agreement and License with Relay for Medicaid Reimbursement Services:**

Motion to approve by Director Van Der Vliet, seconded by Director Mason. Motion carried unanimously.

**Accept Donation in the Amount of \$46,230 from the Shenandoah Iowa Education Foundation for Monument and Street Signs:**

Motion to accept by Director Van Der Vliet, seconded by Director Twyman. Motion carried unanimously.

**Approve Updated Terms and Conditions with C4 for Background Check Screenings:**

Motion to approve by Director Twyman, seconded by Director Van Der Vliet. Motion carried unanimously.

**Acknowledge Receipt of SEA Opening Proposal:**

SEA proposes a 6% increase on base and 6% for returning staff, in years 3-7 increasing hiring guideline to be base plus \$100 times years of service, change PhD lane to two Masters/PhD; increase IIB schedule to reflect an additional year, and ensure returning teachers' salaries meet the current FY27 hiring guideline for a total increase of \$517,617. They are also requesting membership on a handbook committee, changing the language of who qualifies as immediate family under emergency leave, allowing emergency leave to roll over to a maximum of 25 days, allowing staff to wear jeans any day with a \$50/semester fee split between the jeans fund and food pantry and increase personal day payout to \$160.00. The agreement would be in effect until June 30, 2029 but would be reopened annually for the purpose of negotiating base wage. Motion to acknowledge receipt by Director Twyman, seconded by Director Van Der Vliet. Motion carried unanimously.

**Discussion Item (possible action):**

**Storm Protection Fund:**

School Business Official William Barrett talked to the board about joining the Storm Protection Fund that would help financially in the event of large-scale damage incurred due to a storm. No action was taken and the board will discuss it further at a future meeting.

**Informational Items:**

Budget Public Hearing – March 23, 2026 at 5:00 pm

Next Regular Meeting – April 13, 2026 at 5:00 pm

**Adjournment:**

Motion by Director Van Der Vliet, second by Director Twyman to adjourn the meeting at 5:38 pm. Motion carried unanimously.

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Board Secretary

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Board President

**Shenandoah Community School District**  
**Minutes of the Special Meeting of the Board of Directors – March 9, 2026**  
**Administration Board Room**

**Call to Order:**

Board Vice President Clint Wooten called the meeting to order at 5:41 p.m.

**Roll Call:**

Roll Call was answered by Directors Jean Fichter (via phone), Glenn Mason, Brent Twyman, Adam Van Der Vliet and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett, and Board Secretary Lisa Holmes.

**Action Items:**

***Present Opening Proposal to SEA:***

The board presented their opening proposal to SEA which included a base wage increase of 2% for a total cost of \$149,099 and adding Esports to the extra duty schedule for fall, winter and spring seasons.

**Closed Session:**

At 5:47, Director Van Der Vliet made a motion to go into closed session as authorized by Iowa Code Section 21.5(1)(e) to receive and update regarding disciplinary action against a student and to review and discuss records which are required by state or federal law to be kept confidential as provided by Iowa Code Section 21.5 (1)(a). Director Mason seconded the motion. Motion carried unanimously.

**Return to Open Session:**

By general consensus the board reconvened in open session at 5:57 pm. Director Van Der Vliet made a motion to accept the recommendation of the superintendent to reinstate both students to in-person learning, seconded by Director Mason. Motion carried unanimously.

**Adjournment:**

Motion by Director Van Der Vliet, seconded by Director Twyman to adjourn the meeting at 5:58 p.m. Motion carried unanimously.

**Shenandoah Community School District**  
**Minutes of the Public Hearing of the Board of Directors – March 23, 2026**  
**Administration Board Room**

**Call to Order:**

Board President Jean Fichter called the meeting to order at 5:00 p.m.

**Roll Call:**

Roll Call was answered by Directors Jean Fichter, Glenn Mason, Brent Twyman, Adam Van Der Vliet and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett, and Board Secretary Lisa Holmes.

**Public Hearing – FY2027 Budget:**

President Fichter opened the public hearing at 5:00 p.m. There was no one from the public present and no comments received, so the hearing was closed at 5:01 p.m.

**Adjournment:**

Motion by Director Mason, second by Director Van Der Vliet to adjourn the meeting at 5:01 p.m. Motion carried unanimously.

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Board Secretary

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Board President

**Shenandoah Community School District  
Minutes of the Special Meeting of the Board of Directors – March 23, 2026  
Administration Board Room**

**Call to Order:**

Board President Jean Fichter called the meeting to order at 5:02 p.m.

**Roll Call:**

Roll Call was answered by Directors Jean Fichter, Glenn Mason, Brent Twyman, Adam Van Der Vliet and Clint Wooten. Also present were Superintendent Dr. Kerri Nelson, School Business Official William Barrett, and Board Secretary Lisa Holmes.

**Action Item:**

***Approve Three-year Agreement with Transfinder:***

Motion to approve by Director Van Der Vliet, seconded by Director Wooten. Motion carried unanimously.

**Adjournment:**

Motion by Director Wooten, seconded by Director Van Der Vliet to adjourn the meeting at 5:15 p.m. Motion carried unanimously.

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Board Secretary

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Board President

ACCOUNT	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
<b>General Fund (10)</b>												
Beg Balance Checking (BKIA 10)	22,318.30	62,389.16	4,497.72	53,014.33	1,830.16	40,699.86	3,452.20	81,607.97	28,350.64	2,639.59	-	-
Beg Balance PSF MED INS (BKIA 101)	165,520.28	175,136.28	179,884.52	209,498.08	215,528.23	231,870.55	47,023.66	20,107.59	19,485.74	27,065.22	-	-
Beg Balance PSF DNT INS (BKIA 102)	13,106.68	10,507.21	12,202.37	8,931.74	11,215.16	11,107.61	11,444.62	10,135.17	13,049.98	6,036.83	-	-
Beg Balance MS Concession (CASH)	210.00	210.00	210.00	210.00	210.00	210.00	210.00	210.00	210.00	210.00	-	-
Beg Balance Savings (BKIA 14)	1,440,807.21	1,229,937.60	320,085.59	1,105,232.91	2,946,847.58	2,679,517.14	1,819,481.23	3,211,909.65	3,220,761.54	3,625,266.85	-	-
Beg Balance Invest ISJIT (BKIA 110)	953,131.21	816,105.77	818,421.25	820,045.50	821,438.16	822,733.15	1,824,967.46	25,108.67	25,174.72	25,247.81	-	-
Beg Balance Invest ISJIT (BKIA 115)	-	-	-	-	-	-	200,249.35	250,884.32	251,544.23	252,274.59	-	-
Revenues	41,263.63	70,937.41	2,069,120.52	3,257,466.34	1,192,641.74	1,604,477.75	1,078,723.71	1,578,715.94	2,066,967.29	-	-	-
Receivables	1,244,779.19	256,841.11	76,335.20	-	-	-	-	-	-	-	-	-
Expenditures	(392,869.50)	(614,269.39)	(1,284,112.93)	(1,459,773.20)	(1,407,225.79)	(1,486,827.20)	(1,388,374.24)	(1,623,597.48)	(1,690,298.30)	-	-	-
Payables	(1,193,980.98)	(672,493.70)	288.32	2,443.59	3,653.07	3,039.66	2,785.38	3,495.02	3,495.05	-	-	-
Prior Month's Adjustment	-	-	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)	62,389.16	4,497.72	53,014.33	1,830.16	40,699.86	3,452.20	81,607.97	28,350.64	2,639.59	-	-	-
End Balance PSF MED INS (BKIA 101)	175,136.28	179,884.52	209,498.08	215,528.23	231,870.55	47,023.66	20,107.59	19,485.74	27,065.22	-	-	-
End Balance PSF DNT INS (BKIA 102)	10,507.21	12,202.37	8,931.74	11,215.16	11,107.61	11,444.62	10,135.17	13,049.98	6,036.83	-	-	-
End Balance MS Concession (CASH)	210.00	210.00	210.00	210.00	210.00	210.00	210.00	210.00	210.00	-	-	-
End Balance Savings (BKIA 14)	1,229,937.60	320,085.59	1,105,232.91	2,946,847.58	2,679,517.14	1,819,481.23	3,211,909.65	3,220,761.54	3,625,266.85	-	-	-
End Balance Invest ISJIT (BKIA 110)	816,105.77	818,421.25	820,045.50	821,438.16	822,733.15	1,824,967.46	25,108.67	25,174.72	25,247.81	-	-	-
End Balance Invest ISJIT (BKIA 115)	-	-	-	-	-	200,249.35	250,884.32	251,544.23	252,274.59	-	-	-
<b>Total General Fund</b>	<b>2,294,286.02</b>	<b>1,335,301.45</b>	<b>2,196,932.56</b>	<b>3,997,069.29</b>	<b>3,786,138.31</b>	<b>3,906,828.52</b>	<b>3,599,963.37</b>	<b>3,558,576.85</b>	<b>3,938,740.89</b>	-	-	-
Check	2,294,286.02	1,335,301.45	2,196,932.56	3,997,069.29	3,786,138.31	3,906,828.52	3,599,963.37	3,558,576.85	3,938,740.89	3,938,740.89	-	-
<b>Management Fund (22)</b>												
Beg Balance Checking (BKIA 10)	5,018.34	288.24	562.38	(1,881.86)	561.65	315.75	7,238.93	2,652.85	376.73	1,983.97	-	-
Beg Balance Savings (BKIA 14)	117,846.71	8,882.82	8,144.52	76,422.79	206,117.76	223,401.50	172,829.39	182,545.83	186,550.34	151,433.93	-	-
Beg Balance Invest (BKIA 110)	447,584.35	38,981.18	40,068.51	831.25	1,485.24	2,093.36	3,142.58	3,160.35	3,168.66	3,177.86	-	-
Revenues	1,821.01	1,358.63	78,548.11	148,408.93	18,381.42	8,978.25	8,187.79	2,472.16	18,351.99	-	-	-
Receivables	4,139.91	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(528,258.08)	(735.46)	(51,951.34)	(15,616.46)	(735.46)	(51,577.96)	(3,039.66)	(735.46)	(51,851.96)	-	-	-
Payables	-	-	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)	288.24	562.38	(1,881.86)	561.65	315.75	7,238.93	2,652.85	376.73	1,983.97	-	-	-
End Balance Savings (BKIA 14)	8,882.82	8,144.52	76,422.79	206,117.76	223,401.50	172,829.39	182,545.83	186,550.34	151,433.93	-	-	-
End Balance Invest (BKIA 110)	38,981.18	40,068.51	831.25	1,485.24	2,093.36	3,142.58	3,160.35	3,168.66	3,177.86	-	-	-
<b>Total Management Fund</b>	<b>48,152.24</b>	<b>48,775.41</b>	<b>75,372.18</b>	<b>208,164.65</b>	<b>225,810.61</b>	<b>183,210.90</b>	<b>188,359.03</b>	<b>190,095.73</b>	<b>156,595.76</b>	-	-	-
Check	48,152.24	48,775.41	75,372.18	208,164.65	225,810.61	183,210.90	188,359.03	190,095.73	156,595.76	156,595.76	-	-
<b>SAVE Fund (33)</b>												
Beg Balance Checking (BKIA 10)	5,073.85	908.16	9,332.25	531.81	752.50	1,100.85	18,081.60	13,702.26	10,237.39	9,598.55	-	-
Beg Balance Savings (BKIA 14)	77,888.09	200,689.60	165,217.85	180,146.26	272,202.21	317,488.25	358,340.37	515,163.92	627,550.33	738,897.39	-	-
Beg Balance Invest (BKIA 110)	862,968.94	715,662.11	717,758.56	19,229.16	20,490.09	21,662.58	23,685.54	23,819.50	23,882.15	23,951.49	-	-
Revenues	3,027.59	106,707.04	128,478.82	133,379.21	106,510.99	134,359.39	157,039.67	112,560.95	111,527.56	-	-	-
Receivables	146,613.23	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(141,400.61)	(131,158.25)	(820,880.25)	(39,841.64)	(59,704.11)	(74,503.56)	(4,461.50)	(3,576.76)	(750.00)	-	-	-
Payables	(36,911.22)	(500.00)	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)	908.16	9,332.25	531.81	752.50	1,100.85	18,081.60	13,702.26	10,237.39	9,598.55	-	-	-
End Balance Savings (BKIA 14)	200,689.60	165,217.85	180,146.26	272,202.21	317,488.25	358,340.37	515,163.92	627,550.33	738,897.39	-	-	-
End Balance Invest (BKIA 110)	715,662.11	717,758.56	19,229.16	20,490.09	21,662.58	23,685.54	23,819.50	23,882.15	23,951.49	-	-	-
<b>Total SAVE Fund</b>	<b>917,259.87</b>	<b>892,308.66</b>	<b>199,907.23</b>	<b>293,444.80</b>	<b>340,251.68</b>	<b>400,107.51</b>	<b>552,685.68</b>	<b>661,669.87</b>	<b>772,447.43</b>	-	-	-
Check	917,259.87	892,308.66	199,907.23	293,444.80	340,251.68	400,107.51	552,685.68	661,669.87	772,447.43	772,447.43	-	-
<b>ACCOUNT</b>	<b>JULY</b>	<b>AUGUST</b>	<b>SEPTEMBER</b>	<b>OCTOBER</b>	<b>NOVEMBER</b>	<b>DECEMBER</b>	<b>JANUARY</b>	<b>FEBRUARY</b>	<b>MARCH</b>	<b>APRIL</b>	<b>MAY</b>	<b>JUNE</b>
<b>PPEL Fund (36)</b>												
Beg Balance Checking (BKIA 10)	570.08	9,551.33	223.34	62.86	(113.08)	1,727.63	1,256.05	1,934.56	3,744.94	7,788.95	-	-
Beg Balance Savings (BKIA 14)	4,180.61	6,766.61	1,773.34	57,515.64	124,942.24	101,337.47	335,771.28	273,828.89	345,640.16	178,540.26	-	-
Beg Balance Invest (BKIA 110)	472,341.45	343,815.55	294,963.03	265,767.95	266,458.11	267,099.86	268,207.12	269,724.04	270,433.53	271,218.69	-	-
Revenues	1,535.13	1,181.34	61,573.52	143,137.30	17,054.27	345,562.21	9,586.13	117,536.56	18,610.95	-	-	-
Receivables	2,576.43	-	-	-	-	-	-	-	-	-	-	-
Expenditures	(108,086.48)	(64,355.12)	(35,186.78)	(75,196.48)	(38,176.58)	(110,492.72)	(69,333.09)	(43,205.42)	(180,971.68)	-	-	-
Payables	(12,983.73)	-	-	-	-	-	-	-	-	-	-	-
Prior Month's Adjustment	-	-	-	-	-	-	-	-	-	-	-	-
End Balance Checking (BKIA 10)	9,551.33	223.34	62.86	(113.08)	1,727.63	1,256.05	1,934.56	3,744.94	7,788.95	-	-	-





SHENANDOAH COMMUNITY SCHOOL			
UNSPENT AUTHORIZED BUDGET CALCULATION*			
2025-2026			
REGULAR PROGRAM DISTRICT COST	\$8,462,778		
+ REGULAR PROGRAM BUDGET ADJUSTMENT	\$0		
+ SUPPLEMENTARY WEIGHTING DISTRICT COST	\$128,542		
+ SPECIAL ED DISTRICT COST	\$1,234,012		
+ TEACHER SALARY SUMMPLEMENT DISTRICT COST	\$1,093,075		
+ PROF DEV SUPPLEMENT DISTRICT COST	\$82,968		
+ EARLY INTERVENTION SUPPL DISTRICT COST	\$96,354		
+ TEACHER LEADERSHIP SUPP DISTRICT COST	\$409,987		
+ AEA SPECIAL ED SUPPORT	\$424,069		
+ AEA SPECIAL ED SUPPORT ADJUSTMENT	\$0		
+ AEA MEDIA SERVICES	\$69,539		
+ AEA EDUCATIONAL SERVICES	\$76,890		
+ AEA SHARING DISTRICT COST	\$866		
+ AEA TEACHER SALARY SUPPL DISTRICT COST	\$43,546		
+ AEA PROF DEV SUPPL DISTRICT COST	\$0		
+ DROPOUT ALLOWABLE GROWTH	\$306,965	Required Local Match \$102,322	
+ SBRC ALLOWABLE GROWTH OTHER #1	\$0	Inc. Enrollmnt, OE Out, and LEP	
+ SBRC ALLOWABLE GROWTH OTHER #2	\$200,000	LEP	
+ SPECIAL ED DEFICIT ALLOWABLE GROWTH	\$790,000	Estimated	
- SPECIAL ED POSITIVE BALANCE REDUCTION	\$0		
- AEA SPECIAL ED POSITIVE BALANCE	\$0		
+ ALLOWANCE FOR CONSTRUCTION PROJECTS	\$0		
- UNSPENT ALLOWANCE FOR CONSTRUCTION	\$0		
+ ENROLLMENT AUDIT ADJUSTMENT	\$22,985		
- AEA PRORATA REDUCTION	-\$16,570	598,340	
= MAXIMUM DISTRICT COST	\$13,426,006	11,879,062	1,546,944.00
+ PRESCHOOL FOUNDATION AID	\$167,800		
+ INSTRUCTIONAL SUPPORT AUTHORITY	\$658,507		
+ ED IMPROVEMENT AUTHORITY	\$0		
+ OTHER MISCELLANEOUS INCOME	\$2,640,000	Estimate on Budget Worksheet	
+ UNSPENT AUTH BUDGET - PREVIOUS YEAR	\$3,955,294	Est.	
= MAXIMUM AUTHORIZED BUDGET	\$20,847,607		
- EXPENDITURES	\$11,347,348	54.43%	
= UNSPENT AUTHORIZED BUDGET	\$9,500,259		
<b>EXPENDITURES</b>	<b>FY2026</b>	<b>FY2025 Actuals</b>	<b>FY2025 Actuals</b>
JULY	\$392,869.50	\$306,052.63	\$306,052.63
AUGUST	\$614,269.39	\$486,045.64	\$486,045.64
SEPTEMBER	\$1,284,112.93	\$1,722,929.65	\$1,722,929.65
OCTOBER	\$1,459,773.20	\$1,260,697.81	\$1,260,697.81
NOVEMBER	\$1,407,225.79	\$1,379,001.87	\$1,379,001.87
DECEMBER	\$1,486,827.20	\$1,254,941.02	\$1,254,941.02
JANUARY	\$1,388,374.24	\$1,241,859.07	\$1,241,859.07
FEBRUARY	\$1,623,597.48	\$1,350,155.50	\$1,350,155.50
MARCH	\$1,690,298.30	\$1,666,491.89	\$1,666,491.89
APRIL	\$0.00	\$0.00	\$1,252,696.36
MAY	\$0.00	\$0.00	\$1,359,787.49
JUNE	\$0.00	\$0.00	\$3,485,994.76
<b>TOTAL</b>	<b>\$11,347,348.03</b>	<b>\$10,668,175.08</b>	<b>\$16,766,653.69</b>

SHENANDOAH COMMUNITY SCHOOL										
CALCULATION OF MISCELLANEOUS INCOME										
2025-2026										
	STATE AID/ SRCIPVR (CNI)	TLC/4 YR STATE AID/TSS/ EARLY INTER/PD/ TRANS EQ.	SPED DEFICIT & 10% SPED SUPPORT	AEA FLOWTHROUGH	PROPERTY TAX	INSTRUCTIONAL SUPPORT THRU	EXCISE TAXES UTILITY REPL.	** MISC	TOTAL REVENUE	
	Source Codes	Source CodeS	STATE AID Source Code	Source Code	Source Codes	INCOME SURTAXES Source Code	Source Codes	REVENUE	(Includes Flowthrough)	
	3111, 3112 3801, 3803	3116, 3117, 3119 3204, 3216, 3342, 3376	3113, 3306	3214	1110-1119 & 1191, 3804	1134	1170-1179			FY2025
JUL	-	-	-	-	-	-	-	41,263.63	41,263.63	78,231.31
AUG	30,877.00	-	-	-	-	-	-	40,060.41	70,937.41	61,372.98
SEP	640,085.00	184,686.00	3,523.00	31,703.70	950,708.11	-	239.94	258,174.77	2,069,120.52	2,144,363.91
OCT	640,085.00	184,686.00	3,523.00	31,703.70	2,135,322.96	-	78,720.78	183,424.90	3,257,466.34	3,038,948.32
NOV	640,085.00	184,686.00	3,523.00	31,703.70	178,484.39	-	-	154,159.65	1,192,641.74	1,114,161.62
DEC	640,085.00	184,686.00	3,523.00	31,703.70	102,216.97	337,384.26	-	304,878.82	1,604,477.75	1,199,637.44
JAN	636,056.00	184,686.00	3,523.00	31,703.70	106,765.97	-	-	115,989.04	1,078,723.71	1,052,190.22
FEB	636,056.00	184,686.00	3,523.00	31,703.70	21,018.29	114,227.17	-	587,501.78	1,578,715.94	1,209,389.88
MAR	636,056.00	184,686.00	3,523.00	31,703.70	258,344.59	-	798.46	951,855.54	2,066,967.29	1,668,995.19
APR	-	-	-	-	-	-	-	-	-	2,754,959.04
MAY	-	-	-	-	-	-	-	-	-	1,175,195.40
JUN	-	-	-	-	-	-	-	-	-	2,645,467.69
TOTAL	\$ 4,499,385.00	\$ 1,292,802.00	\$ 24,661.00	\$ 221,925.90	\$ 3,752,861.28	\$ 451,611.43	\$ 79,759.18	\$ 2,637,308.54	\$ 12,960,314.33	\$18,142,913.00

Function Part 1	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
<b>08</b>	<b>GOVERNMENTAL LONG TERM FIXED ASSETS</b>							
1000 INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000 2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000 FACILITIES ACQUISITION & CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>08</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>10</b>	<b>GENERAL FUND</b>							
1000 INSTRUCTION	272,618.93	1,215,555.22	7,101,218.11	2,615.84	(6,828,599.18)	354.16	29,698.69	(6,858,652.03)
2000 2000	150,273.55	443,039.38	4,024,204.02	2,744.25	(3,873,930.47)	66,965.09	32,705.87	(3,973,601.43)
4000 FACILITIES ACQUISITION & CONSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6000 6000	10,862.70	31,703.70	221,925.90	2,043.01	(211,063.20)	0.00	0.00	(211,063.20)
<b>10</b>	<b>433,755.18</b>	<b>1,690,298.30</b>	<b>11,347,348.03</b>	<b>2,645.98</b>	<b>(10,913,592.85)</b>	<b>67,319.25</b>	<b>62,404.56</b>	<b>(11,043,316.66)</b>
<b>21</b>	<b>ACTIVITY FUND</b>							
1000 INSTRUCTION	8,327.60	29,905.31	224,352.03	3,166.56	(216,024.43)	11,533.22	27,813.14	(255,370.79)
2000 2000	1.46	0.00	7.00	479.45	(5.54)	0.00	0.00	(5.54)
6000 6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>21</b>	<b>8,329.06</b>	<b>29,905.31</b>	<b>224,359.03</b>	<b>3,166.09</b>	<b>(216,029.97)</b>	<b>11,533.22</b>	<b>27,813.14</b>	<b>(255,376.33)</b>
<b>22</b>	<b>MANAGEMENT FUND</b>							
1000 INSTRUCTION	5,851.55	735.46	121,284.93	2,072.70	(115,433.38)	0.00	0.00	(115,433.38)
2000 2000	15,681.96	51,116.50	583,216.91	3,719.03	(567,534.95)	0.00	0.00	(567,534.95)
3000 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6000 6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>22</b>	<b>21,533.51</b>	<b>51,851.96</b>	<b>704,501.84</b>	<b>3,271.65</b>	<b>(682,968.33)</b>	<b>0.00</b>	<b>0.00</b>	<b>(682,968.33)</b>
<b>33</b>	<b>SAVE(SECURE AN ADVANCED VISION FOR ED.</b>							
1000 INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000 2000	1,664.78	0.00	12,767.83	766.94	(11,103.05)	0.00	0.00	(11,103.05)
4000 FACILITIES ACQUISITION & CONSTRUCTION	29,393.61	750.00	1,062,673.02	3,615.32	(1,033,279.41)	0.00	0.00	(1,033,279.41)
5000 DEBT SERVICE	50.29	0.00	1,100.00	2,187.31	(1,049.71)	0.00	0.00	(1,049.71)
6000 6000	21,413.60	0.00	199,735.83	932.75	(178,322.23)	0.00	0.00	(178,322.23)
<b>33</b>	<b>22,128.28</b>	<b>750.00</b>	<b>1,276,276.68</b>	<b>2,429.97</b>	<b>(1,223,754.40)</b>	<b>0.00</b>	<b>0.00</b>	<b>(1,223,754.40)</b>
<b>36</b>	<b>PHYSICAL PLANT &amp; EQUIPMENT</b>							
1000 INSTRUCTION	214.76	0.00	0.00	0.00	214.76	0.00	0.00	214.76
2000 2000	18,126.43	143,863.72	583,925.77	3,841.01	(565,799.34)	45,500.05	66,811.54	(678,110.93)
3000 3000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
4000 FACILITIES ACQUISITION & CONSTRUCTION	3,275.13	37,107.96	98,578.58	3,148.15	(95,303.45)	4,527.46	0.00	(99,830.91)
6000 6000	442.00	0.00	42,500.00	9,615.38	(42,058.00)	0.00	0.00	(42,058.00)
<b>36</b>	<b>22,058.32</b>	<b>180,971.68</b>	<b>725,004.35</b>	<b>3,816.44</b>	<b>(702,946.03)</b>	<b>50,027.51</b>	<b>66,811.54</b>	<b>(819,785.08)</b>
<b>40</b>	<b>DEBT SERVICE</b>							

Function Part 1	Revised Budget	Expended During Month	Expenditures to Date	% of Budget	Balance at EOM	A/ P Outstanding	P/ O Outstanding	Unencumbered Balance
2000 2000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
5000 DEBT SERVICE	19,873.12	0.00	51,420.15	258.74	(31,547.03)	0.00	0.00	(31,547.03)
6000 6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
40 DEBT SERVICE	19,873.12	0.00	51,420.15	258.74	(31,547.03)	0.00	0.00	(31,547.03)
<b>61 SCHOOL NUTRITION FUND</b>								
2000 2000	35.93	0.00	0.00	0.00	35.93	0.00	0.00	35.93
3000 3000	23,848.89	75,363.08	586,473.30	2,465.08	(562,624.41)	1,155.03	266.61	(564,046.05)
6000 6000	187.91	0.00	7,811.33	4,156.95	(7,623.42)	0.00	0.00	(7,623.42)
61 SCHOOL NUTRITION FUND	24,072.73	75,363.08	594,284.63	2,474.61	(570,211.90)	1,155.03	266.61	(571,633.54)
<b>62 CHILDCARE FUND</b>								
1000 INSTRUCTION	336.10	2,498.98	13,508.97	4,028.88	(13,172.87)	0.00	32.08	(13,204.95)
62 CHILDCARE FUND	336.10	2,498.98	13,508.97	4,028.88	(13,172.87)	0.00	32.08	(13,204.95)
<b>81 TRUST FUNDS NON EXPENDABLE</b>								
1000 INSTRUCTION	138.65	0.00	9,100.00	6,563.29	(8,961.35)	0.00	0.00	(8,961.35)
6000 6000	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
81 TRUST FUNDS NON EXPENDABLE	138.65	0.00	9,100.00	6,563.29	(8,961.35)	0.00	0.00	(8,961.35)
<b>91 AGENCY FUND</b>								
1000 INSTRUCTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2000 2000	114.08	0.00	144.00	126.23	(29.92)	0.00	0.00	(29.92)
91 AGENCY FUND	114.08	0.00	144.00	126.23	(29.92)	0.00	0.00	(29.92)
<b>Grand Total:</b>	<b>582,733.03</b>	<b>2,031,639.31</b>	<b>14,945,947.68</b>	<b>2,614.11</b>	<b>(14,363,214.65)</b>	<b>130,035.01</b>	<b>157,327.93</b>	<b>(14,650,577.59)</b>

MONTHLY BOARD VENDOR BILLS

Vendor Name	Invoice Detail Amount	Invoice Detail Description
Checking Account ID 10	Fund Number 10	GENERAL FUND
ACER SERVICE CORPORATION	\$ 185.64	TECH REPAIR & MAINTENANCE SUPPLIES
AHLERS & COONEY PC	\$ 1,198.50	LAWYER
ALBIREO ENERGY	\$ 953.00	MAINTENANCE BUILDING REPAIR SUPPLIES/MATERIALS
AMAZON.COM SALES INC.	\$ 5,301.24	SUPPLIES/MATERIALS
BLAINE'S SERVICE LLC	\$ 6,845.78	VEHICLE REPAIR SERVICES
BMO MASTERCARD - TRANSPORTATION I	\$ 9.68	TRANSPORTATION SUPPLIES
BMO MASTERCARD	\$ 93.00	ADVERTISING
BMO MASTERCARD	\$ 1,068.87	MAINTENANCE SUPPLIES
BMO MASTERCARD	\$ 1,074.14	BUS CLEANING SERVICES
BMO MASTERCARD	\$ 711.88	SUPPLIES/POSTAGE
BMO MASTERCARD	\$ 1,926.57	SUPPLIES
BMO MASTERCARD	\$ 86.96	MS FCS SUPPLIES
BMO MASTERCARD	\$ 179.29	HS PRINCIPAL SUPPLIES
BMO MASTERCARD	\$ 92.82	ELEM NURSE SUPPLIES
BMO MASTERCARD	\$ 24.97	ATHLETICS TRAVEL
BMO MASTERCARD	\$ 286.92	DISTRICT WIDE SUPPLIES
BMO MASTERCARD	\$ 1,162.91	MS SUPPLIES
BMO MASTERCARD	\$ 975.92	TECH REPAIR & MAINTENANCE SUPPLIES
BMO MASTERCARD	\$ 684.93	TRAVEL
BMO MASTERCARD	\$ 974.88	SUPPLIES/POSTAGE
CAPITAL SANITARY SUPPLY	\$ 5,086.03	MAINTENANCE SUPPLIES
CENEX FLEET FUELING	\$ 3,197.25	FUEL
CENTURYLINK	\$ 533.98	TELEPHONE
CITY OF SHENANDOAH	\$ 2,495.90	WATER-SEWER
COLUMN SOFTWARE PBC	\$ 431.12	BOARD NEWSPAPER ADVERTISING
COUNCIL BLUFFS CSD	\$ 6,470.26	TUITION TO LEA WITHIN IA NOT COLLECTED
COUNTY LINE DESIGN	\$ 262.00	BUILDINGS/GROUNDS CUSTODIAL SUPPLIES
CPI	\$ 2,499.00	EQ PROF DEV STAFF WORKSHOP/CONFERENCE
DEVEREUX FOUNDATION, THE	\$ 3,936.00	SPED LVL III PURCHASE SERVICE
DLA FARMS LLC	\$ 4,810.00	MAINTENANCE SNOW REMOVAL-CONTRACT
EGAN SUPPLY	\$ 2,645.00	CUSTODIAL MAINTENANCE EQUIPMENT
FACILISERV	\$ 380.00	MAINTENANCE BUILDING REPAIR SUPPLIES
FAREWAY STORES	\$ 53.84	SUPPLIES/FOOD
FOLLETT CONTENT SOLUTIONS, LLC	\$ 154.01	MS SUPPLIES
GLENWOOD CSD	\$ 7,854.63	PURCHASE EDUCATIONAL/L3 IND CONTRACT
GRAINGER	\$ 4,362.72	MAINTENANCE PARTS/SUPPLIES
GREEN HILLS AEA	\$ 31,703.70	AEA FLOWTHROUGH
HD SUPPLY	\$ 2,727.88	MAINTENANCE SUPPLIES
HILLTOP AUTO BODY	\$ 8,112.24	VEHICLE REPAIR SERVICES
HOTSY EQUIPMENT CO.	\$ 788.99	TRANSPORTATION SUPPLIES
INSTRUMENTALIST AWARDS	\$ 130.00	HS BAND SUPPLIES
IOWA COMMUNICATIONS NETWORK	\$ 178.45	TELEPHONE
IOWA DEPARTMENT OF HUMAN SERVICES	\$ 4,188.09	MEDICAID DIRECT SERVICES
JB PARTS & SUPPLY	\$ 11.49	MAINTENANCE SUPPLIES
JOHN GOWING PLUMBING AND HEATING	\$ 1,666.06	MAINTENANCE BUILDING REPAIR SUPPLIES
JOHNSON CONTROLS FIRE PROTECTION LP	\$ 2,190.62	MAINTENANCE BUILDING REPAIR SUPPLIES
JOHNSON HARDWARE CO., LLC	\$ 650.00	MAINTENANCE PARTS
JW PEPPER & SON	\$ 200.99	MS BAND SUPPLIES
KIDWELL INC.	\$ 258.75	TECH REPAIR & MAINTENANCE SUPPLIES
LAWN WORLD	\$ 1,058.00	MAINTENANCE LAWN CARE-CONTRACT
LEPORTE ELECTRIC	\$ 360.00	MAINTENANCE BUILDING REPAIR SUPPLIES
MID-AMERICAN RESEARCH CHEMICAL	\$ 2,930.42	BUILDINGS/GROUNDS CUSTODIAL SUPPLIES
MIDAMERICAN ENERGY	\$ 12,291.81	UTILITIES-ELECTRICITY
MILLER BUILDING	\$ 407.22	SUPPLIES
MINER'S TREE SERVICE	\$ 3,200.00	OTHER PURCHASED PROPERTY SERVICES
MITEL NET SOLUTIONS	\$ 949.17	TELEPHONE
MO VALLEY TIRES LLC	\$ 2,943.40	VEHICLE REPAIR SERVICES
MUSTANG MARKETPLACE	\$ 1,103.00	SUPPLIES
O'REILLY AUTO	\$ 173.43	HS AUTO TECH SUPPLIES
PAGE COUNTY LANDFILL ASSOCIATION	\$ 87.00	MAINTENANCE GARBAGE COLLECTION
PHONAK HEARING SYSTEM	\$ 2,124.82	HS GENERAL ED SUPPLIES
PLUNKETT'S PEST CONTROL	\$ 566.48	MAINTENANCE PEST CONTROL CONTRACT
RASMUSSEN MECHANICAL SERVICES	\$ 12,199.20	MAINTENANCE BUILDING REPAIR SUPPLIES
RELAYHUB LLC	\$ 422.38	MEDICAID BILLING SERVICES
RIEMAN MUSIC DES MOINES	\$ 2,125.52	BAND SUPPLIES
ROBOLINK	\$ 5,699.00	ROBOTICS DRONES
ROCSTOP - FUEL	\$ 440.00	BULK CAR WASHES
ROCSTOP CARDTROL	\$ 2,931.75	TRANSPORTATION DIESEL
ROSE, THE	\$ 314.58	FIELD TRIP
SHELTON, PAULA	\$ 76.80	ESL PURCHASE OF SERVICE
SHENANDOAH ACTIVITY FUND	\$ 414.30	CONCESSION WORKERS
SHENANDOAH MEDICAL CENTER	\$ 2,024.00	BUS DRIVER PHYSICALS

SHENANDOAH ROTARY	\$	174.00	SUPERINTENDENT DUES FOR INDIV
SHENANDOAH SANITATION	\$	2,021.61	MAINTENANCE GARBAGE COLLECTION
SOUTHWEST IOWA HERALD	\$	139.99	SUBSCRIPTION
SWIFT SERVICES LLC	\$	649.85	NETWORK SUPPORT INTERNET ACCE
ULINE	\$	435.66	MAINTENANCE PARTS
US CELLULAR	\$	482.36	NETWORK SUPPORT INTERNET ACCE
VEIT	\$	75.29	TECHNOLOGY COORDINATOR RELATE
VERIZON WIRELESS	\$	941.61	NETWORK SUPPORT INTERNET ACCE
VETTER EQUIPMENT CO	\$	21.71	TRANSPORTATION SUPPLIES
VITALSIGNS	\$	27,738.00	SIGNAGE
WALLIN PLUMBING & HEATING	\$	147.60	MAINTENANCE SUPPLIES
WHITE CASTLE ROOFING	\$	2,215.00	MAINTENANCE BUILDING REPAIR SE
Fund Number 10	\$	<u>211,701.86</u>	
Checking Account ID 10	Fund Number 36		PHYSICAL PLANT & EQUIPME
ACER SERVICE CORPORATION	\$	29,501.13	TECH RELATED SUPPLIES
BLUPOINTE DRS	\$	1,118.00	TECH RELATED SOFTWARE
COUNCIL BLUFFS CSD	\$	1,049.18	RENT OF ROOM/APEX BILLING
CTI	\$	1,049.46	BUILDING IMPROVMENT FURNITURE
DLR GROUP	\$	2,520.00	ARCHITECT SERVICES
FACILITIES MANAGEMENT EXPRESS, LLC	\$	4,161.90	FACILITY TECH RELATED SOFTWARE
GREATAMERICA FINANCIAL SVCS.	\$	2,466.84	COPIER LEASE
HEARTLAND BUSINESS SYSTEMS	\$	12,936.24	VMWARE VSPHERE FOUNDATION 1-YE
IMEG	\$	3,478.00	HVAC ZONE 3 CONSULTANT
TRANSFINDER CORPORATION	\$	35,220.00	TRANSPORTATION SOFTWARE
TRUCK CENTER COMPANIES	\$	7,789.27	REPAIRS & MAINTENANCE VEHICLES
VEIT	\$	408.32	COPIER LEASE
WELLS FARGO FINANCIAL LEASING	\$	7,371.74	COPIER LEASE
Fund Number 36	\$	<u>109,070.08</u>	
Checking Account ID 10	Fund Number 61		SCHOOL NUTRITION FUND
BMO MASTERCARD	\$	312.53	SCHOOL LUNCH PROGRAM SUPPLIES
FAREWAY STORES	\$	346.73	FOOD/SUPPLIES
HILAND DAIRY	\$	6,251.97	MILK
HY-VEE	\$	180.77	FOOD/SUPPLIES
MARTIN BROS DIST	\$	28,303.49	FOOD/SUPPLIES
MEYER LABORATORY INC	\$	657.75	SCHOOL LUNCH PROGRAM SUPPLIES
RAPIDS WHOLESALE	\$	444.60	SCHOOL LUNCH PROGRAM SUPPLIES
Fund Number 61	\$	<u>36,497.84</u>	
Checking Account ID 10	\$	357,269.78	
AMAZON.COM SALES INC.	\$	474.17	HS SUPPLIES
BMO MASTERCARD	\$	107.54	TRAVEL
BMO MASTERCARD	\$	2,053.74	SUPPLIES
BMO MASTERCARD	\$	1,250.55	DUES/SUPPLIES/FCCLA
BMO MASTERCARD	\$	250.46	REGISTRATION/FFA
BMO MASTERCARD	\$	2,004.23	HS DRAMA SUPPLIES
BMO MASTERCARD	\$	70.24	SUPPLIES/STUDENT COUNCIL
BMO MASTERCARD	\$	1,248.26	CONCESSION SUPPLIES
BMO MASTERCARD	\$	314.98	MAY MENTORING ACTIVITY SUPPLIE
BMO MASTERCARD	\$	2,268.06	TRAVEL
BMO MASTERCARD	\$	1,680.84	TRAVEL
BRIDGESTONE GOLF INC.	\$	394.71	SUPPLIES/GENERAL ATHLETICS
BSN SPORTS	\$	1,674.67	SUPPLIES/GENERAL ATHLETICS
CITY OF SHENANDOAH	\$	2,000.00	GOLF COURSE FEES 2023-2026
CLARINDA CSD	\$	260.00	ENTRY FEE TO ANOTHER SCHOOL
COUNTY LINE DESIGN	\$	1,672.25	SUPPLIES/GENERAL ATHLETICS
DANNCO INC.	\$	3,985.80	SUPPLIES/GENERAL ATHLETICS
DODGE RIVERSIDE GC	\$	60.00	ENTRY FEE TO ANOTHER SCHOOL
ELKS CLUB	\$	850.00	SUPPLIES/GENERAL ATHLETICS
FAREWAY STORES	\$	696.82	MUSTANG FIELD CONCESSION SUPPI
INN AT OPRYLAND, A GAYLORD HOTEL,	\$	3,798.72	TRAVEL
IOWA HIGH SCHOOL ATHLETIC ASSN	\$	90.00	ENTRY FEE TO LEA/WRESTLING
IOWA HIGH SCHOOL SPEECH ASSOCIATION	\$	26.00	REGISTRATION/SHS SPEECH CLUB
MILLER BUILDING	\$	42.97	HS DRAMA SUPPLIES
MUSTANG MARKETPLACE	\$	100.00	SUPPLIES/SHEN WRESTLERS
NATIONAL FFA ORGANIZATION	\$	169.50	HS SUPPLIES/FFA
PAPER TRAIL	\$	483.54	HS DRAMA SUPPLIES
PETTY CASH/CLAUDIA ALEXANDER	\$	120.00	TRAVEL/SHS SPEECH CLUB
SHENANDOAH CSD	\$	5,034.56	CONCESSION WORKERS
SHENANDOAH MUSIC BOOSTERS	\$	488.72	CONCESSION WORKERS
SPIRIT LAKE GIRLS' BASKETBALL	\$	450.00	REGISTRATION/SHEN GIRLS BB
Fund Number 21	\$	<u>34,121.33</u>	
Checking Account ID 40	\$	<u>34,121.33</u>	

First Name	Last Name	Organization	Start Date	End Date	Name of Fundraiser	What specific funds will be used for	Percentage of profit	Population
Olivia	Plowman	SHS Cheerleading	8/22/2026	8/22/2026	Jr. High Dance (Theme TBA)	Cheerleading expenses related to competitions, Uniforms	85%-100%	Students
Olivia	Plowman	SHS Cheer	9/17/2026	9/18/2026	Youth Football Cheer Camp	Football cheerleading expenses such as competition fees, music fees, uniforms, etc.	60-80%	Students
Daniel	Autry	BPA	4/7/2026	4/20/2026	Community Sponsorship	Supporting students qualifying for National Convention with all associated travel, lodging, registration, and food costs	100%	Local or Regional Businesses

**Out of State Travel**

**Date**

**Location**

**Grade Level/Class**

**Sponsor**

5/1/2026	Orpheum Theatre, Omaha, Nebraska	HS Musical Students (9-12)	Elliot Smith
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### May 2026 Graduates

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Tyler	David	Babe
Malachi	Sanderson	Baldwin
Callie	Kay	Bebout
Maren	Maxine	Bosley
Teagan	Lee Franks	Brunk
Brody	George	Burdorf
Eli	Andrew	Cameron
Ethan	Jack	Chapman
Ellie	Ryan	Cook
Parker	Ace	Dickerson
Abbagale	Ann	Dumler
Addison	Grace	Estes
Calista	Jean	Ford
Vincent	Konnor	Ford
Rylynne	Elizabeth	Gammell
Korbin	Blaine	Gates
Michael	Allen	Gearhart
Cole	David	Graham
Jaylan	Marie	Gray
Naliana	Elizabeth	Green
Brianna	Marie	Guynes
Christopher	Allen	Hanshaw
Ayla	Fern	Hart
Rachel	Addison	Hobbie
Trish	Joy	Hummel
Kara	Dawn	Ingram
Katie	Renee	Ingram
Anthony	Michael	Johnson
Ayden	Brock	Johnson
Lucille	Diane	Kabler
Ethan	Michael	Laughlin
Addison	Lee	Leece
Anthony	Edward	Lindback
Julio	Kevin	Lopez
John	Gerard	Martin
Nora	Eileen	Martin
Natalie	Ashlynn	McDowell
Jacob	Norbert	McGargill
Annalise	June	McIntosh
Sawyer	James	McIntosh
Zane	Allen	McManis
Nadia	Claire	Mount
Matthew	Malachi	Moutray
John	Francis	Murren III
Chloe	Michelle	Nelson
Owen	Wyatt	Nokes

Oscar		Portillo
Brighton	Dean Xander	Robbins
Levi	Scott	Rystrom
Efren		Silvestre Jr
Titus	Daniel	Steng
Nathan	James	Stenzel
Lucas	X	Sun
Trevor	Xavier	Sunderman
Hannah	Mae	Teague
Lillian	Rose	Thomas
Treyvein	Blaize	Thompson
Alivia	Aspen	Turner
Logan	William	Twyman
Katelyn	Celestina	Wellborn-Saiz

Kylee	Rae	Applegate
Dillon	Dean	Archer
Marleigh	Ann	Ayers
Gabriel	Michael	Bach
Alonzo	Eduardo	Balderas
Dawson	Ernest	Barrett
Nyx	Elizabeth	Beaver
Tressa	Nicole	Beck
Jaymie	Leigh	Blain
Ashton	Lucas	Bright
Taylor	Marie	Carey
Payton	Renee	Chaney
Tyler	Lee Michael	Chaney
Kelsi	Mari	Cheevers
Kaylee	A	Colling
Joshua	Christopher	Currin
Lillie	Mae	Curry
Kenneth	Leroy	Dady
Ciara	Trinity	Dukes
Jacob	Robert	Dunkeson
Garrett	Michael James	Ehrens
Isabella	Rose	Erickson
Savannah	Grace	Flansburg
Treyten	Lee	Foster
Avalon	Renee	Frazier
Sofia	Virginia Rae	Fuhrman
Jayden	Kristofer James	Girouex
Camry		Gonzalez-Hurst
Gracie	Rae	Grow
Mason	James	Gurney
Dylan	Andrew	Haverman
Thomas	Charles	Holcomb

Autumn	Michelle	Jackson
Hadley	Krissan Elizabeth	Jensen
Jenna	Nicole	Kenagy
Addison	Nicole	Key
Ace	Nickolas	Kilpatrick
Kaydence	Raylynn	Kimpston
Ellie	Joy	Lantz
Bradyn	William	Leonard
Harley	Rose	Longnecker
Aiden	Marion	Lott
Aileen	Marcella	Lovett
Jaiden	Lei	Lowrance
Carter	Lee Eugene	Magers
Danny	Antonio	Marks
Brooklyn	Sue	Michel
Tucker	Mason	Miller
Aidan	Eldridge	Morgan-Fine
Maegan	Wynona	Newman
Jaramiah	Jones	Noble
Hanna	Jean	Ogle
Cressa	Elaine	Olney
Megan	Joan	Page
Grace	Elizabeth	Pelster
Jose	Ricardo	Perez Rodriguez
Ubiya	Marie	Perez
Noah	Michael	Perrin
Melanie	Renea	Petersen
Kayden	Myrl	Powell
Jasmine	Olivia	Ramirez
Jesus	Edelmiro	Ramos
Ayden	James	Rickman
Kloey-Sammie	Quinn Meyer	Rine
Cory	James	Rittgers
Petra	Jo	Rocha
Owyn	Edward	Runyon
Mark	Phillip	Rybolt
Riley	Faith Nicole	Sachs
Rylan	Chriztopher	Selby
Skylar	Timothy	Shearer
Makayla	Marie Jane	Smith
Jaycen	Vitus	Stocker
Triniti	JoLynn	Strough
Jonah	Jernie	Thomason
Riley	Dean Stanley	Thompson
Jacey	Joliene	Tillman
Zoey	Jane	Tillman
Hailey	L	Tornow

Brianna  
Liberty  
Tessie  
Jeanita

Lou  
Anne  
Sue  
Dawn

Wallen  
Whitley  
Wilson-Wood  
Zismann

## **RESOLUTION FOR BUDGET ADJUSTMENT**

RESOLVED, that the Board of Directors of Shenandoah Community School District, will levy property taxes for fiscal year 2026-27 for the regular program budget adjust as allowed under section 257.14, Code of Iowa.

Passed by the Board of Directors of the Shenandoah Community School District this 13<sup>th</sup> day of April 2026.

\_\_\_\_\_  
Jean Fichter  
President, Board of Directors

ATTEST: \_\_\_\_\_  
Lisa Holmes  
Secretary, Board of Directors

## **Board Goals**

### **Academic Achievement**

The district will demonstrate measurable growth in academic achievement across all core content areas and increase student readiness for college and career pathways.

### **Mental Health & Well-Being**

The district will strengthen and expand mental health supports to meet the social, emotional, and behavioral needs of all students and staff.

### **Financial Stewardship**

The district will maintain a strong, sustainable financial position that ensures long-term stability and supports a comprehensive, high-quality educational program.

### **Communication & Community Engagement**

The district will utilize clear, consistent, and effective communication to enhance relationships with families and deepen partnerships with the broader community.

# **Fremont County Fair Partnership Agreement**

**Between**

**Fremont County Fair Association  
Fremont County Agricultural Extension Council  
Fremont-Mills Community School District  
Hamburg Community School District  
Shenandoah Community School District  
Sidney Community School District**

Now, on this 1<sup>st</sup> day of January, 2026, this partnership agreement (hereafter "AGREEMENT") is entered into between Fremont County Fair Association ("hereafter FAIR BOARD"), Fremont County Agricultural Extension District (hereafter "EXTENSION COUNCIL"), Fremont-Mills Community School District, Hamburg Community School District, Shenandoah Community School District, and Sidney Community School District (hereafter "SCHOOL BOARD") for the purpose of coordinating the relationship, events, activities and responsibilities of the parties, including the presentation of the Fremont County Fair (hereafter "COUNTY FAIR"). This agreement shall be reviewed annually.

## **Background**

- A. FAIR BOARD is the Board of Directors of the corporate organization that has the authority and responsibility under Iowa Code, Section 174.3, to manage county fair events and the county fairgrounds.
- B. EXTENSION COUNCIL is the elected officials that make up the County Agricultural Extension District and has the authority and responsibility under Iowa Code, Section 176A.8 to prepare for educational programming, including 4-H, in cooperation with IOWA STATE UNIVERSITY EXTENSION. Extension Council oversees the staff it employs.
- C. FREMONT COUNTY YOUTH COMMITTEE serves as volunteer representatives of the EXTENSION COUNCIL, making decisions and recommendations regarding the 4-H Program, as outlined in their by-laws.
- D. ISU EXTENSION & OUTREACH part of Iowa State University, has the authority and responsibility under Iowa Code, 266.4 and 266.5, to organize and conduct agricultural and human sciences extension work, including 4-H Club youth development activities, and, under Federal law, 7 U.S.C. 3410349, 18 U.S.C. 707 and educational programming, including 4-H,

and, under Federal law, 7 U.S.C. 3410349, 18 U.S.C. 707 and 7CFR Part 8, has the responsibility to manage the events and activities involving 4-H Clubs and the use of the 4-H Name and Emblem.

- E. The Iowa FFA Association is supported, in part, by the Iowa FFA Foundation and the Iowa Department of Education. The Carl D. Perkins Act of 2006 is the funding source that the Iowa Department of Education uses to assist FFA. The Perkins Act specifically includes career and technical student organization activities as allowable uses of funds at the state and local level. Iowa's approved Perkins plan states: "The IDE will partner with secondary and post-secondary institutions to encourage student participation in Career and Technical Student Organizations (CTSOs). Participation in CTSOs not only provides the CTE student with an opportunity to gain leadership skills but also provides the CTE student with an opportunity to explore and consider the possibility of teaching in a CTE area. Perkins state leadership funding will be allocated in support of CTSOs to assist with membership recruiting and processing, financial management and oversight, coordination of state officers' activities, conference planning and organizational activities."
- F. FREMONT COUNTY AGRICULTURAL EXTENSION COUNCIL and IOWA STATE UNIVERSITY EXTENSION have entered into a separate Memorandum of Understanding that provides for the cooperative maintenance, support, operation and administration of extension efforts in Fremont County. Based on that separate MOU, the two entities cooperate as one entity for their responsibilities related to the presentation of the County Fair. For purposes of this current agreement, FREMONT COUNTY AGRICULTURAL EXTENSION COUNCIL, FREMONT COUNTY YOUTH COMMITTEE, and ISU EXTENSION & OUTREACH, shall be referred to as simply EXTENSION.
- G. The Parties recognize that this current agreement is important to define the relationship of the Fair Board and Extension and understand the responsibility of each party as they must work together to cooperate and coordinate the management of events and activities that are jointly provided in Fremont County.
- H. The Parties recognize that one of the most important events they present together is the County Fair and one of the purposes for this current agreement is to maximize the positive experience for all fair exhibitors, participants and the public who participate.

THEREFORE, the FAIR BOARD, EXTENSION, and SCHOOL BOARD express their mutual understanding that:

- 1.0 County fairs are important to rural communities and honor Iowa's agricultural heritage and culture. This agreement addresses youth educational and exhibition activities that are important to developing confidence, leadership, and integrity.
- 1.1 Each party to this agreement must work closely with the others to maximize the resources available from each entity to present a quality County Fair.
- 1.2 Joint meetings will be held at least bi-annually, once at the beginning of the calendar year for the purpose of evaluating this partnership, and once immediately following the Fremont County Fair to evaluate the mutual event. Additional meetings may be called by any member of the represented parties.
- 1.3 Because of the mutual importance FFA, EXTENSION and FAIR BOARD share, especially regarding youth development programming—it is advantageous for FFA advisors, ISU Extension employees, Extension Council members, and/or 4-H Youth Committee members to serve as advisory members of the Fair Board with no voting powers. Reversely, Fair Board members are encouraged to serve as advisory members of 4-H Youth Committee with no voting powers. In some cases, members may belong to two or more entities, in which case they would make ideal liaisons at regular board meetings.
- 1.4 A 4-H Superintendent Selection Committee has been established for the management of 4-H Fair Superintendents. This committee shall consist of four members of FAIR BOARD and three members of YOUTH COMMITTEE, of which none are serving as 4-H Fair Superintendents. Duties for this committee include recruiting new 4-H superintendents as needed, making disciplinary recommendations to the Extension Council, and enforcing superintendent requirements of registering as a volunteer, completing a background screening, attending an annual 4-H volunteer training, and participating in an annual superintendent meeting.
- 1.5 It is understood that each Party to this agreement is responsible for obtaining and maintaining appropriate insurance or self-insurance to protect it and its officers, employees or agents against liabilities that may arrive from that Party's involvement in the activities or events that are the subject of this agreement.
- 1.6 Each party shall take seriously their role in risk management including preventive steps such as volunteer registration and background screening, appropriate insurance coverage, training and review, emergency management and evacuation plans during the fair.

2.0 FAIR BOARD responsibilities include:

2.1 Providing resources for infrastructure that help to make the county fair possible. Fair Boards will: (source Iowa Code 174.13)

- Determine the dates of the County Fair
- Provide appropriate facilities for the County Fair
- Maintain and upkeep the county fairgrounds
- Provide security during all fair-related activities
- Pay premiums
- Pay for the printing and distribution of the Fair Book

\*Note: Expenses that are the responsibility of the Fair Board must receive prior approval.

2.2 The Fair Board shall provide for indemnification of Fair Board members by policy or by its by-laws. Service of ISU EXTENSION employees, COUNTY EXTENSION COUNCIL members or their appointees shall be contingent upon FAIR BOARD providing evidence of Directors and Officer's insurance protecting such persons from liability when acting on behalf of the FAIR BOARD.

2.3 The Fair Board manages fundraising opportunities conducted during the fair. Past practice has given priority to the Fremont County 4-H program, and food vendors have been limited to 4-H groups.

2.4 The Fair Board will manage outside vendors wishing to participate in the fair. The Fair Board also assumes responsibility for public demonstrations, and disruptions that occur at the Fremont County Fair.

3.0 EXTENSION shall have responsibilities that include:

3.1 Extension, having ultimate authority and jurisdiction over the Fremont County 4-H Program, will have final decision-making authority over rules and guidelines pertaining to all 4-H events and activities, including 4-H involvement in the County Fair.

3.2 All Livestock weigh-ins will be accomplished according to the state 4-H guidelines as outlined in the publications 4-H 202 (Iowa 4-H Animal and Poultry Identification, Weighing and Exhibiting Requirements for County, State and Interstate Shows), 4-H 106 a-f (Livestock Identification Forms) and the 4-H/FFA Code of Ethics.

3.3 All rules and guidelines must comply with the overall Iowa 4-H exhibiting rules and guidelines.

3.4 Responsibility for the following:

- Creation, implementation, and enforcement of rules related to all 4-H events
- Supervision of all necessary activities concerning the 4-H Program

- Determining eligibility of 4-H members and projects
- Approval and training of volunteers who work with the 4-H Program or 4-H members
- Approval, training and selection of judges for all 4-H shows

4.0 SCHOOL BOARD, having ultimate authority and jurisdiction over local FFA chapters, will have final decisions making authority over rules and guidelines pertaining to all FFA events and activities, including FFA involvement in the county fair.

4.1 All Livestock weigh-ins will be accomplished according to the state FFA guidelines as outlined in FFA 202 Animal Identification, Weighing & Exhibition Requirements County, State and Interstate Shows and the 4-H/FFA Code of Ethics.

4.2 All rules and guidelines must comply with the overall Iowa FFA exhibiting rules and guidelines.

4.3 Responsibility for the following:

- Creation, implementation, and enforcement of rules related to all FFA events
- Supervision of all necessary activities concerning the FFA program
- Determining eligibility of FFA members and projects
- Approval and training of volunteers who work with the FFA program or FFA members

5.0 The Parties have determined responsibility for other activities as provided in the attached document entitled "Appendix A: Other Fair Related Tasks."

FAIR PARTNERSHIP AGREEMENT

_____ Fremont County Fair Association President	_____ Date
_____ Fremont County Extension President	_____ Date
_____ Fremont County 4-H Youth Committee Chairperson	_____ Date
_____ Fremont-Mills CSD Board President	_____ Date
_____ Hamburg CSD Board President	_____ Date
_____ Shenandoah CSD Board President	_____ Date
_____ Sidney CSD Board President	_____ Date

**Appendix A: OTHER FAIR RELATED TASKS**

This is a working document, meant to be edited as needed.

To state that a task is the responsibility of one entity does not release other entities from contributing to the successful completion of said task. Since all parties involved share responsibility for the success of the County Fair, all must work cooperatively to complete necessary tasks.

1. Fair Board will set the dates and schedule of events for the Fremont County Fair.
2. Together, Extension and Fair Board will make necessary updates to the County Fair Book by the deadline set forth by Extension. Extension will distribute the books electronically, and make copies upon request, at the expense of the Fair Board.
3. Fairgrounds clean-up, both before and after the fair, will be led by the Fair Board, with the understanding that Youth Committee is responsible for 4-H static exhibit areas and the 4-H Food Stand kitchen. Fair Superintendents shall be instructed to oversee set-up and tear-down of the areas to which they are assigned. Extension will encourage 4-H members and their families to assist with Fairgrounds clean-up.
4. Fair Board will be responsible for providing equipment, facilities, and entertainment that it deems appropriate.
5. Fair Board will be responsible for waste disposal during the county fair.
6. Extension will be responsible for any recycling efforts during the county fair.
7. Fair Board will develop an emergency plan to be utilized in cases of inclement weather including tornadoes, terroristic threats, public intoxication, the presence of firearms, elevated conflict, etc.
8. Fair Board will perform pre-fair publicity that may include brochures mailed to Fremont County postal addresses, flyers displayed in local businesses, radio advertising and interviews, and/or the use of social media or other websites. Advertising will be at the expense of the Fair Board.
9. Fair Board will collect donations and order awards according to its budget. Extension will encourage recipients to issue thank-you notes to donors.
10. Together, Extension and Fair Board will hire judges for all 4-H contests. Specific responsibilities are as follows:

- Extension will estimate how many judges are needed and make recommendations to the Fair Board.
  - Fair Board will set a budget for paying judges
  - Extension will attempt to gather recommendations on judges.
  - Extension will hire judges through a series of at least three contacts via telephone, postal mail and/or email.
  - Extension will submit a billing statement for judges to the Fair Board within 30 days of the close of the County Fair.
  - Fair Board will submit payment to judges in a timely manner.
11. Extension will receive, approve and process all 4-H fair entries, collecting entry fees as outlined in the fair book.
  12. Fair Board will receive, approve and process all Open Class fair entries.
  13. Extension, specifically Youth Committee, will provide a licensed food stand during scheduled fair events from which patrons can purchase food and drinks at reasonable prices. One hundred percent of proceeds will be kept by Extension. The Fair Board will not allow other entities to sell food and drink without the consent of Extension.
  14. Extension and School Board will ensure that all animal exhibitors have completed required training, specifically Youth for the Quality Care of Animals (YQCA) training.
  15. Extension will secure a licensed veterinarian for necessary vet checks, with priority given to Fremont County Vet Clinic.
  16. Extension, in cooperation with appropriate 4-H Fair Superintendents, will develop, print and distribute livestock show programs at the expense of the Fair Board.
  17. Each show will be attended by the appropriate 4-H Fair Superintendent, a Fair Board member, a 4-H Youth Committee member, and an Extension staff member.
  18. Volunteer ring helpers and show announcers will be secured by Extension for 4-H/FFA/Clover Kids shows, and by Fair Board for Open Class shows.
  19. Together, Extension and Fair Board will conduct a Premium Sale for the financial gain of 4-H and FFA livestock exhibitors. Specific responsibilities are as follows:
    - Extension will arrange for volunteer auctioneers and clerks to conduct the auction.
    - Both parties will recruit buyers for the auction.

- Extension will develop, print and distribute auction program at the expense of the Fair Board.
  - Fair Board will provide appropriate facilities, including a working sound system, for the premium sale.
  - Extension will arrange for help in the ring during the auction.
  - Fair Board will provide buyer's cards used to recognize contributors.
  - Extension will collect auction proceeds and redistribute to appropriate exhibitors.
  - Extension will encourage exhibitors to write thank-you notes to their buyers.
20. Extension, in cooperation with appropriate 4-H Fair Superintendents, will conduct weigh-ins of market animals and ensure required identification rules have been followed, as outlined in 4-H 202 (Iowa 4-H Animal and Poultry Identification, Weighing and Exhibiting Requirements for County, State and Interstate Shows) and FFA 202 (Animal Identification, Weighing & Exhibition Requirements County, State and Interstate Shows).
21. Fair Board will provide adequate pens, cages and stalls for exhibits based on the exhibit count collected by Extension. Extension, in cooperation with appropriate 4-H Fair Superintendents, will assign stalls to exhibitors.
22. Extension, specifically Youth Committee, will conduct a Cherry Pie Auction for the purpose of raising funds for youth leadership endeavors such as IGNITE (CWF), Iowa 4-H Youth Conference, and other local, state, national, and international opportunities and 4-H enrollment fees. Specific responsibilities are as follows:
- Extension will arrange for volunteer auctioneers and clerks to conduct the auction.
  - Both parties will recruit buyers for the auction.
  - Extension will develop, print and distribute auction program.
  - Fair Board will provide appropriate facilities, including a working sound system, for the Cherry Pie Auction.
  - Extension will collect auction proceeds and deposit into CWF account.
  - Extension will encourage participants to write thank-you notes to their buyers.
23. Extension will write and submit news releases to local media outlets featuring fair results for 4-H, FFA, and Open Class contests.
24. Extension will arrange for photographs to be taken throughout the fair and especially of Grand and Reserve Champion winners for 4-H, FFA, and Open Class contests. The cost will be shared equally between Fair Board and Extension.

25. Fair Board will arrange for the Fair Queen, or her representative, to assist with the distribution of awards to exhibitors during livestock shows.
26. The Fair Board will award and distribute ribbon premiums according to its budget and based on Extension's records of ribbons earned by each exhibitor.
27. All parties will work cooperatively to ensure a safe and positive youth development experience during the Fremont County Fair.

## SEA Settlement FY27

### Wages:

- Salary (FY26) + \$1,280
- Compacted Areas (years 1-8) would receive an additional amount of \$100 per year
  - (Year 1 - \$100, Year 2 - \$200, Year 3 - \$300, Year 4 - \$400, Year 5 - \$500, Year 6 - \$600, Year 7 - \$700, Year 8 - \$800)
- Assure returning teachers are above or equal to corresponding year on hiring guideline
- Aging the Extra Duty Schedule

Total Amount: \$176,564 with FICA & IPERS for 2.27%

Extra Salary Supplement: One-time stipend (paid in one check in December 2026)

- \$100 times the years of service for FY27 in the Shenandoah CSD

Total Amount: \$127,511 with FICA & IPERS

### Additional Items:

- Add E-Sports Fall, Winter, and Spring Season Coaches to the Extra Duty Schedule at Jr/Sr. Class Sponsor Level
- Change unused personal day payout to \$120
- Other Handbook Language Changes regarding Emergency Leave and Dress Code

## WORK ORDER/CONTRACT FOR PROFESSIONAL SERVICES

Date Ordered:	04/06/2026	Taken By:	Luke Hinton	Job #:	n/a	Phase: n/a
<b>CLIENT:</b>	Shenandoah Community School District			Tel. #:		
Representative:	Denise Green			Tel. #:		
Title:	Transportation Supervisor		E-mail Add. Greendr@shencsd.com			
Billing Address:	304 West Nishna Road			FAX #:		
City:	Shenandoah	State:	IA	Zip Code:	51601	
Job Location (Sec-Twp-Rng):		PID:		County:		
Subdivision:		Lot #s:				
Project Name:	Basic GIS Parcel Export of Fremont County, IA					
Common Location:						
<b>SCOPE OF SERVICES</b>						
Prepare a basic GIS parcel export of Fremont County, IA, including the following attributes: <div style="text-align: center;"><b>Parcel ID, Situs Address, Owner</b></div> <p><i>Data will be provided to CLIENT in shapefile format. Files will be delivered by email or FTP as arranged.</i></p> <p><b>1 Services</b>          PROFESSIONAL agrees to provide CLIENT with services consisting of data delivery in previously agreed upon formats. It is understood that the data provided does not belong to the PROFESSIONAL, nor is PROFESSIONAL transferring ownership of data to CLIENT. The role of PROFESSIONAL is to obtain data from many sources and "homogenize" this data into a common format, to manipulate this data and make certain parts of the data available as requested. No Warranties or Guarantees are made as to the completeness or accuracy of the data.</p> <p><b>2 Confidentiality</b>          The relationship between PROFESSIONAL and CLIENT shall be kept strictly confidential by PROFESSIONAL and BUYER.</p>						
Number of Copies To Be Provided:			Date To Be Completed: Within 10 Days of Receipt of Payment			
Mail Additional Copy To:						
Cost of Professional Services:		\$750		Client Order/P.O. #:		

### TERMS AND CONDITIONS

- A **Scope of Services.** Professional shall provide Client with services in connection with the Project as described in the Scope of Services.
- B **Schedule of Services.** Professional shall start and complete its services in accordance with the Scope of Services. Professional shall conduct the service in an expeditious manner subject to limitations such as weather, information acquisition, communications and other factors outside of Professional's control. Both parties recognize that the schedule of services is subject to factors that may be unknown or unforeseen at the time of executing this Agreement. If modifications, changes or adjustments of these terms and conditions become necessary, such modifications shall be made. Upon acceptance of this Work Order, Professional shall be given a reasonable time in which to commence and complete the performance of the services to be Performed. Professional shall not be responsible for delays or defaults where occasioned by any causes of any kind and extent beyond its control, including but not limited to delays caused by the Client.
- C **Client's Responsibilities:** To the extent required for Professional to render the Scope of Services, Client shall do the following in a timely manner so as not to delay the services of Professional: (1) Designate in writing a person to act as Client's representative with respect to the services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions and receive information with respect to Professional's services for the Project. Client 's representative shall be deemed to conclusively bind Client when Client's representative transmits instructions and Professional may rely fully on

information and instructions provided by Client's representative. Hereinafter, all references in this Agreement to "Client" mean Client or Client's Representative. (2) Provide all criteria and full information as to Client's requirements for the Project, including design objectives and constraints, space, capacity, sustainability, and performance requirements, flexibility and expandability, and any budgetary limitations, and furnish copies of all design and construction standards which Client will require to be included in the Drawings and Specifications. (3) Assist Professional by placing at Professional's disposal all available information pertinent to the Project including previous reports and any other data relative to design or construction of the Project; all of which the Professional may use and rely upon in performing the services under this Agreement without liability for errors contained in said previous reports and other data. (4) Give prompt written notice to Professional whenever Client observes or otherwise becomes aware of any development that affects the scope or timing of Professional's services, or any defect or nonconformance in the work of Professional or any contractor or subcontractor.

- D Payment for Services.** Client shall compensate Professional for services rendered according to the Cost of Professional Services noted above. These rates are agreed to in anticipation of the orderly and continuous progress of the Project through completion.
- E Payment Terms.** Client agrees to pay Professional all invoiced fees for services rendered within 30 days of the date of the invoice. Balances due over 30 days shall be assessed an interest rate of 1½ % per month (18% per year). If Client disputes any fee in an invoice, Client shall bring the dispute to Professional's attention within 10 days of receiving the invoice, otherwise Client shall be deemed to have waived the dispute with respect to the invoice. Client agrees to pay for any and all costs of collection including, but not limited to interest, lien costs, court costs, expert fees, attorney's fees and other fees or costs involved in or arising out of collecting any unpaid or past due balances, including late fees or penalties.
- F Term and Termination.** Professional's obligation to render services under this Agreement will extend for a period which may reasonably be required for the services to be provided, including extra services and required extensions. If Client fails to give prompt authorization to proceed with any phase of services after completion of the immediately preceding phase, or if Professional's services are delayed or suspended by Client for more than three months for reasons beyond Professional's control, Professional may, after giving seven days' written notice to Client, suspend or terminate services under this Agreement. If payment is not received within 30 days of the date of invoice, Professional reserves the right, after giving seven days written notice to Client, to suspend services to the Client or to terminate this Agreement. Professional shall not be liable to Client or any third parties for any damages caused by the suspension or termination of services for non-payment. Should the Professional and Client be unable to agree on modifications to the Scope of Services, Professional shall have the right to terminate this Agreement upon seven days written notice to Client. Additionally, Client and Professional may terminate this Agreement for any reason or without cause upon thirty days written notice to the other party. If any work covered by this Agreement is suspended, terminated or abandoned, Client shall compensate Professional for services rendered to the date of written notification of such suspension, termination or abandonment, plus reasonable termination costs, including but not limited to, costs for demobilizing equipment and personnel, to complete tasks whose value would otherwise be lost, to prepare notes as to the status of the completed and uncompleted tasks, and to assemble Project materials in orderly files. The limitations of liability and indemnification provisions herein shall survive the termination of this Agreement regardless of whether termination was with or without cause.
- G Limitation of Liability and Responsibilities.** To the fullest extent permitted by law, Client shall defend indemnify and hold harmless Professional from all claims, demands, suits, causes of action losses, damages, liabilities, costs and expenses, including but not limited to attorney's fees, expert fees and consulting fees, which Professional may suffer or sustain arising out of, related to or resulting from the acts or omissions of Client, any contractor, subcontractor, supplier, or any of their agents, employees or any other persons (except Professional's own employees and agents) on or at the Project, provided such claim demand, suit, causes of action, loss, damage, cost or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of tangible property (other than the services themselves) including the loss of use resulting therefrom. Nothing contained in this paragraph, however, shall be construed to release Professional from liability for failure to properly perform its duties and responsibilities under this Agreement.
- H Professional shall perform the services outlined in the Scope of Services in a manner consistent with the level of care and skill ordinarily exercised by members of the profession currently providing similar services under similar circumstances in the locality of the Project. Professional's standard of care should not be construed as a warranty, either express or implied, of Professional's services to Client under this Agreement, as Professional makes no guarantee or warranty, express or implied, in fact or by law, or otherwise concerning Professional's services to Client under this Agreement. Client shall not hold Professional liable for damages or delays in performance caused by events beyond the control of Professional.**
- I Further, in recognition of the relative risks and benefits of the Project to both Client and Professional, the risks have been allocated such that Client and Professional knowingly and willingly agree, to the fullest extent permitted by law, that Professional's total liability to Client, with respect to any acts or omissions by Professional its employees and agents including, but not limited to, breach of this Agreement, breach of warranty (whether express or implied), negligence of any other legal theory, shall not exceed \$50,000, the cost to cure the omission or deficiency, or the total compensation received by Professional for services rendered pursuant to this Agreement, whichever is less. This limitation of liability is a material inducement to Professional to enter into this Agreement and not a charge for professional liability insurance. If Professional's services will be used to aid in the development of drawings and specifications for construction of the Project, Client agrees to require other design professionals, the contractor and its subcontractors awarded contracts for the construction of the Project to agree in writing to an identical limitation of Professional's liability for damages arising from Professional's acts, errors or omissions. In no event shall either Client or Professional be liable to the other for any consequential, incidental, special, indirect or punitive damages arising out of the performance of this Agreement.**
- J Computer Files.** This paragraph sets forth the terms and conditions relating to the provision by Professional of any and all electronic media or computer readable information, including software, databases, and information compilations, and the raw data contained therein (hereafter "Computer Files") in connection with the above referenced Project. Geographic Data Layers and other data converted from Client source documents are considered the Property of the Client.
1. Client acknowledges that the Computer Files are protected by trade secret, copyright, and other proprietary rights, and title and ownership of these rights and in the Computer Files remain with Professional. Professional retains all rights to the software, methodologies, and procedures utilized or developed by Professional in rendering its services for Client. Professional licenses Client to use the Computer Files in the manner set forth in this Agreement (including the Scope of Services), but Professional reserves any and all rights not expressly granted. The Computer Files may not be used for purposes beyond those set forth in the Scope of Services, and Professional reserves the right to revoke the license if, in good faith, Professional deems that such use has or will occur.
  2. To the extent the Computer Files include any trade secret or other confidential information of the Client, Professional agrees to keep such information confidential. Professional is otherwise free to use the Computer Files and other related materials in other projects for Client, for Professional's business purposes, or for third parties unless a restriction is set forth in the Scope of Services.
  3. The Computer Files shall be used only by Client or those third parties expressly contemplated in the Scope of Services and the license granted hereunder does not include the right for Client to sublicense.
  4. Client acknowledges that certain Computer Files or parts thereof may be subject to third party licenses and thereby subject to use restrictions under those licenses. Client agrees that any act or omission by Client in violation of the aforementioned licenses shall constitute a breach of this Agreement. Except to the extent required by the use(s) expressly set forth in the Scope of Services, Client may not alter, modify or adapt the Computer Files or any part thereof; or translate, reverse engineer, de-compile, disassemble, or create derivative works of the Computer Files or

any part thereof, or remove or modify any proprietary markings, certifications or restrictive legends physically or electronically placed on the Computer Files. Further, Client shall not make any copies of CD's and/or DVD's provided by Professional under this Agreement as such creation or distribution of additional copies may violate certain third party licenses to which Professional is a party. In the event that the acts or omissions of Client violate any third party license agreement to which any Computer File or any part thereof is subject, Client shall indemnify, defend and hold Professional harmless from and against any and all claims, demands, suits, causes of action, losses, damages costs and expenses, including but not limited to attorney's fees, brought against Professional for damages alleged or suffered as a result of such acts or omissions by Client.

- 5. Professional shall have no liability or responsibility for problems with the Computer Files (specific to computer software developed by Professional) caused by misuse, improper installation, alteration or modification by Client or for problems arising out of the malfunction of Client's equipment or other software not supplied by Professional. Client acknowledges that the Computer Files may include features limiting their operability beyond the scope of the license, and Professional shall be entitled to use self-help, including electronic means, to prevent use of the Computer Files beyond their licensed scope. Client acknowledges that regardless of whether the Computer Files may be useful to Professional in performing other projects or services for Client or that such other potential uses are referenced in the Scope of Services, the right and ability to use the Computer Files in connection with additional projects or services for Client shall reside solely with Professional. Furthermore, Client acknowledges that Professional is not liable or responsible for information on the computer Files that may become outdated with time.
  - 6. Unless certified by Professional in writing, the Computer Files may not identically conform to corresponding information provided in hard copy, and Professional does not warrant the accuracy of the information contained in the Computer Files.
  - 7. To the fullest extent allowed by law, and except for the warranties expressly stated herein, the Computer Files are provided "as is", and Professional disclaims all other warranties, terms or conditions, express or implied, either in fact or by operation of law, statutory or otherwise, including warranties, terms or conditions regarding merchantability, fitness for a particular purpose, non-infringement, and satisfactory quality.
  - 8. Consistent with other provisions in this Agreement, Professional shall not be liable to Client for any incidental, special, indirect, consequential or punitive damages of any character concerning the Computer Files, including without limitation, damages for: loss of business or good will, work stoppage, loss of information or data, loss of revenue or profit, computer failure, or other financial loss arising out of or in connection with the installation, maintenance, use, performance or failure of the Computer Files, regardless of the legal theory asserted, whether based on breach of contract, breach of warranty (either express or implied), tort (including negligence), product liability, or otherwise, and even if Professional has been advised of the possibility of such damages and even if a remedy set forth herein is found to have failed of its essential purpose. Professional's liability to Client, regardless of the legal theory of any claim relating to the Computer Files, shall not exceed the fees paid to Professional in connection with Professional's provision of the Computer Files set forth in the Scope of Services and Cost of Professional Services and is subject to and shall not exceed the limitation of liability established in Paragraph G.
- K **Assignment.** Neither Professional nor Client shall assign, sublet or transfer any rights under or interest (including, but not limited to monies that are due or may become due) in this Agreement without the prior written consent of the other party. Any assignments shall be of all rights, obligations, interest and responsibilities hereunder. Unless specifically stated to the contrary in any written consent to an assignment, no assignment shall release or discharge the assignor from any duty or responsibility under this Agreement. Nothing in this paragraph shall prevent Professional from employing independent professional associates and consultants to assist in the performance of the services hereunder.
- L **Rights and Benefits.** Nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than Client and Professional, and all duties and responsibilities pursuant to this Agreement are for the sole and exclusive benefit of Client and Professional and not for the benefit of any other party. Unless otherwise specifically set forth in this Paragraph, Client and Professional expressly state that there are no third party beneficiaries to this Agreement.
- M **Successors.** This Agreement is binding on the partners, successors, executors, administrators and assigns of both parties.
- N **Dispute Resolution.** If a dispute other than the collection of fees owed by Client to Professional arises between Professional and Client, and a demand is made by or against Professional arising from the services performed under this Agreement, either Client or Professional shall demand that the dispute be first submitted to nonbinding mediation prior to litigation or arbitration. If nonbinding mediation does not resolve the dispute to the satisfaction of either Client or Professional, the dispute between Professional and Client may be resolved by arbitration or litigation at the choice of Professional.
- O **Applicable Law.** The terms and conditions of this Agreement are subject to the laws of the State of Delaware. Every provision of this Agreement is intended to be severable such that, if any term or provision hereof is void, invalid or unenforceable for any reason whatsoever, such provision shall be severed from the Agreement and shall not affect or impair the validity of the remainder of the Agreement.

Shenandoah Community School District hereby agrees to the terms and conditions referenced this Work Order.

<b>SIGNATURE:</b>	<b>DATE:</b>
<b>PRINTED NAME:</b>	<b>TITLE:</b>

## 507.10 WELLNESS POLICY

The Shenandoah Community School District Board of Education is committed to the optimal development of every student. The board believes for students to have the opportunity to achieve personal, academic, developmental, and social success, there needs to be a positive, safe, and health-promoting learning environment at every level, in every setting.

The school district provides a comprehensive learning environment for developing and practicing lifelong wellness behaviors. The entire school environment, not just the classroom, shall be aligned with healthy school district goals to positively influence a student's understanding, beliefs, and habits as they relate to good nutrition and regular physical activity. In accordance with law and this belief, the board commits to the following:

The school district supports and promotes proper dietary habits contributing to students' health status and academic performance. All foods available on school grounds and at school-sponsored activities during the instructional day should meet or exceed the school district nutrition standards and in compliance with state and federal law. Foods should be served with consideration toward nutritional integrity, variety, appeal, taste, safety, and packaging to ensure high-quality meals.

The school district will make every effort to eliminate any social stigma attached to, and prevent the overt identification of, students who are eligible for free and reduced-price meals. Toward this end, the school district may utilize electronic identification and payment systems; provide meals at no charge to all children, regardless of income; promote the availability of meals to all students; and/or use nontraditional methods for serving meals, such as "grab-and-go" or classroom breakfast.

The school district will identify at least one goal in each of the following areas:

- **Nutrition Education and Promotion:** Schools will provide nutrition education and engage in nutrition promotion that helps students develop lifelong healthy eating behaviors.
- **Physical Activity:** Schools will provide students with age and grade appropriate opportunities to engage in physical activity that meet the Iowa Healthy Kids Act.
- **Other School Based Activities that Promote Wellness:** As appropriate, schools will support students, staff, and parents' efforts to maintain a healthy lifestyle.

The following nutritional guidelines for food available on school campuses will be adhered to:

- Meals served through the National School Lunch and School Breakfast Program will be appealing and meet, at a minimum, nutrition requirements established by state and federal law;
- School providing access to healthy foods outside the reimbursable meal programs before school, during school and thirty minutes after school shall meet the United States Department of Agriculture ("USDA") Smart Snacks in Schools nutrition standards, at a minimum. This includes such items as those sold through a la carte lines, vending machines, student run stores, and fundraising activities;
- Snacks provided to students during the school day without charge (e.g., class parties) will meet standards set by the district in accordance law. The district will provide parents a list of foods and beverages that meet nutrition standards for classroom snacks and celebrations; and
- Schools will only allow marketing and advertising of foods and beverages that meet the Smart Snacks in school nutritional standards on campus during the school day.

The superintendent or superintendent's designee shall implement and ensure compliance with the policy by:

- Reviewing the policy at least every three years and recommending updates as appropriate for board approval;

- Implementing a process for permitting parents, students, representatives of the school food authority, teachers of physical education, school health professionals, the school boards, administrators and the public to participate in the development, implementation, and periodic review and update of the policy;
- Making the policy and updated assessment of the implementation available to the public (e.g., posting on the website, newsletters, etc.). This information shall include the extent to which the schools are in compliance with policy and a description of the progress being made in attaining the goals of the policy; and
- Developing administrative regulations, which shall include specific wellness goals and indicators for measurement of progress consistent with law and district policy.

Legal Reference:       42 U.S.C §§ 1751 *et. seq.*  
                              42 U.S.C 1771 *et. seq.*  
                              Iowa Code §§ 256.7(29), 256.11(6)  
                              281 IAC 12.5, 58.11

Cross Reference:       504.5   Student Fund Raising  
                              504.8   Student Activity Program  
                              710     School Food Services

## 507.10R1 WELLNESS REGULATION

To implement the Wellness Policy, the following district specific goals have been established:

**Goal 1 – Nutrition Education Promotion:** Schools will provide nutrition education and engage in nutrition promotion that help students develop lifelong healthy eating behaviors. The goal(s) for addressing nutrition education and nutrition promotion include the following:·

- Provide students with the knowledge and skills necessary to promote and protect their health;
- Ensure nutrition education and promotion are not only part of health education classes, but also integration into other classroom instruction through subjects such as math, science, language arts, social sciences, and elective subjects;
- Include enjoyable, developmentally-appropriate, culturally-relevant, and participatory activities, such as cooking demonstrations or lessons, promotions, taste-testing, farm visits, and school gardens;
- Promote fruits, vegetables, whole-grain products, low-fat and fat-free dairy products, and healthy foods;
- Emphasize caloric balance between food intake and energy expenditure (promotes physical activity/exercise);
- Link with school meal programs, cafeteria nutrition promotion activities, school gardens, Farm to School programs, other school foods, and nutrition-related community services;
- Implement evidence-based healthy food promotion techniques through the school meal programs using Smarter Lunchroom techniques;
- Teach media literacy with an emphasis on food and beverage marketing;
- Include nutrition education training for teachers and other staff.

**Goal 2 – Physical Activity:** Schools will provide students and staff with age and grade-appropriate opportunities to engage in physical activity that meet federal and state guidelines, including the Iowa Healthy Kids Act. The goal(s) for addressing physical activity include the following:

- Develop a comprehensive, school-based physical activity program (CSPAP), that includes the following components:
  - Physical education, recess;
  - Classroom-based physical activity;
  - Walks to school; and
  - Out of school time activities;
- Promote the benefits of a physical active lifestyle and help students develop skills to engage in lifelong healthy habits;
- Engage students in moderate to vigorous activity during at least 50 percent of physical education class time;
- Encourage classroom teachers to provide short physical activity breaks (3-5 minutes), as appropriate;
- Encourage teachers to incorporate movement and kinesthetic learning approaches into core subject instructions when possible;
- Offer classroom health education that complements physical education by reinforcing the knowledge and self-management skills needed to maintain a physically active lifestyle;
- Ensure physical activity is not used for or withheld as a punishment;
- Afford elementary students with recess according to the following:

- At least 20 minutes a day;
- Outdoors as weather and time permits;
- Encourages moderate to vigorous physical activity; and
- Scheduled to avoid extended periods of inactivity (i.e., periods of two or more hours)

**Goal 3 – Other School-Based Activities that Promote Student Wellness:** Schools will support student, staff, and parents' efforts to maintain a healthy lifestyle, as appropriate. The goal(s) for addressing other school-based activities that promote student wellness include the following:

- Provide parents a list of foods and beverages that meet nutrition standards for classroom snacks and celebrations;
- Provide school staff a list of alternative ways to reward children. Foods and beverages will not be used as a reward, or withheld as punishment;
- Develop a plan to promote staff health and wellness;
- Engage students and parents, through taste-tests of new school meal items and surveys to identify new, healthful, and appealing food choices;
- Share information about the nutritional content of meals with parents and students;
- Support the consumption of breakfast at school by implementing alternative breakfast options to the extent possible (e.g.; grab'n'go, breakfast in the classroom, breakfast after 1<sup>st</sup> period, ets);
- Permit students to bring and carry water bottles filled with water throughout the day;
- Make drinking water available where school meals are served during mealtimes;
- Encourage fundraising efforts held outside school hours to sell only non-food items, promote physical activity, or include foods and beverages that meet or exceed the Smart Snacks nutrition standards;
- Strive to provide students with at least 10 minutes to eat after sitting down for breakfast and 20 minutes after sitting down for lunch;
- Discourage students from sharing foods or beverages during meal or snack times, given concerns about allergies and dietary needs;
- Apply for USDA's Healthier US School Challenge: Smarter Lunchroom Award, a certification initiative that recognizes schools for nutrition and physical activity excellence.

**Public Involvement:** There is a process for permitting parents, students, representative of the school food authority, teachers of physical education, school health professionals, the school board, administrators, and the public to participate in the development, implementation, and periodic review and update of the policy.

## **Policy 710.04: Meal Charges**

In accordance with state and federal law, the Community School District adopts the following policy to ensure school district employees, families, and students have a shared understanding of expectations regarding meal charges. The policy seeks to allow students to receive the nutrition they need to stay focused during the school day, prevent the overt identification of students with insufficient funds to pay for school meals, and maintain the financial integrity of the nonprofit school nutrition program.

### **Payment of Meals**

Students have use of a meal account. Payments may be made using the School Nutrition Funds online payment system or in the school office.

Students who qualify for free meals shall never be denied a reimbursable meal, even if they have accrued a negative balance from previous purchases. Schools are encouraged to provide a reimbursable meal to students with outstanding meal charge debt. If an alternate meal is provided, the meal must be the same meal presented in the same manner to any student requesting an alternate meal.

Employees may use a meal account, but may not charge more than one meal. When an account reaches this limit, an employee shall not be allowed to charge further meals or à la carte items until the negative account balance is paid.

### **Negative Account Balances**

The school district will make reasonable efforts to notify families when meal account balances are low. Additionally, the school district will make reasonable efforts to collect unpaid meal charges classified as delinquent debt. The school district will coordinate communications with the student's parent or guardian to resolve the matter of unpaid charges. Parents or guardians will be notified of an outstanding negative balance once the student owes five meals or more. Parents or guardians will be notified about negative balances using automated notification systems (email, text or calls) and letters home. Negative balances of more than \$50.00 prior to the end of the school year will be turned over to the business office for collection. Options may include repayment plans, collection agencies, small claims court, or any other legal method permitted by law.

### **Unpaid Student Meals Account**

The district will establish an unpaid student meals account in a school nutrition fund. Funds from private sources and funds from the district flexibility account may be deposited into the unpaid school meals account in accordance with law. Funds deposited into this account shall be used only to pay individual student meal debt.

### **Communication of the Policy**

The policy and supporting information regarding meal charges shall be provided in writing to:

- All households at or before the start of each school year;

- Students and families who transfer into the district, at time of transfer; and
- All staff responsible for enforcing any aspect of the policy.

Records of how and when the policy and supporting information was communicated to households and staff will be retained.

It is the responsibility of the superintendent to develop an administrative regulation for implementing this policy.

Legal Reference:	<p>42 U.S.C. §§ 1751 et seq.          7 C.F.R. §§ 210 et seq.          U.S. DEP'T OF AGRIC., SP 46-2016, UNPAID MEAL CHARGES: LOCAL MEAL CHARGE POLICIES (2016).          U.S. DEP'T OF AGRIC., SP 47-2016, UNPAID MEAL CHARGES: CLARIFICATION ON COLLECTION OF DELINQUENT MEAL PAYMENTS (2016).          U.S. DEP'T OF AGRIC., SP 57-2016, UNPAID MEAL CHARGES: GUIDANCE AND Q&amp;A (2016).          Iowa Code 283A.          281 I.A.C. 58.</p>
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**I.C. Iowa Code**

Iowa Code § 283A

**Description**

[School Meal Programs](#)

**I.A.C. Iowa Administrative Code**

281 I.A.C. 58

**Description**

[Education - Breakfast and Lunch Program](#)

**U.S.C. - United States Code**

42 U.S.C. §§ 1751

**Description**

[Public Health - School Lunch Program](#)

**Cross References**

**Code**

710.01

**Description**

[School Nutrition Program](#)

710.01-R(1)

[School Nutrition Program - School Nutrition Program  
Civil Rights Complaints Procedure](#)

710.01-E(1)

[School Nutrition Program - School Nutrition Program  
Notices of Nondiscrimination](#)

710.01-E(2)

[School Nutrition Program - Child Nutrition Programs  
Civil Rights Complaint Form](#)

710.02

[Free or Reduced Cost Meals Eligibility](#)

710.03

[Vending Machines](#)

## Shenandoah CSD SPF26

The district's properties at risk to EMC's 1% deductible:

District	Street Address	City	Bldg Limit +4%	BPP Limit + 4%	PPO limit + 4%	2026 TIV	w/h deductible
SHENANDOAH COMMUNITY SCHOOL DISTRICT	1000 Mustang Dr	Shenandoah	\$ 28,911,410	\$ 2,797,605		\$ 31,709,016	1%
SHENANDOAH COMMUNITY SCHOOL DISTRICT	1000 Mustang Dr	Shenandoah	\$ 2,263,717	\$ 534,244		\$ 2,797,961	1%
SHENANDOAH COMMUNITY SCHOOL DISTRICT	304 W Nishna Rd	Shenandoah	\$ 5,671,884	\$ 136,272		\$ 5,808,157	1%
SHENANDOAH COMMUNITY SCHOOL DISTRICT	601 Dr Creighton Cir	Shenandoah	\$ 30,540,618	\$ 2,705,452		\$ 33,246,070	1%
SHENANDOAH COMMUNITY SCHOOL DISTRICT	107 E Nishna Rd	Shenandoah	\$ 1,901,938	\$ 145,863		\$ 2,047,802	1%

District's total 1% deductible exposure = \$75,609,005 \* 1% = \$756,090

Vs.

SPF district deductible = \$10,000 per occurrence

**SPF contribution for 26/27 = \$29,785**

**FORM OF RESOLUTION**

\_\_\_\_\_, 202\_\_\_\_\_

The Board of Directors of the \_\_\_\_\_ Community School District in the County of \_\_\_\_\_, State of Iowa, met in open session, in the \_\_\_\_\_ Community School District Board Room, at \_\_\_\_\_ o'clock P.M. on the above date. There were present the following Board Members:

\_\_\_\_\_  
\_\_\_\_\_

Absent: \_\_\_\_\_

\*\*\*\*\*

Director \_\_\_\_\_ introduced the following Resolution and moved its adoption. Director \_\_\_\_\_ seconded the motion to adopt. The roll was called and the vote was:

AYES: \_\_\_\_\_

\_\_\_\_\_

NAYS: \_\_\_\_\_

The President declared the Resolution adopted as follows:

RESOLUTION

TO PARTICIPATE IN THE STORM PROTECTION FUND, AN IOWA CODE CHAPTER 28E ENTITY AND CHAPTER 670 RISK POOL

WHEREAS, the Board of Directors has received the renewal information for wind and hail property insurance coverage; and

WHEREAS, the deductible under the wind and hail coverage under the policy is a percentage of the value insured; and

WHEREAS, the Storm Protection Fund provides a means to manage and contain deductible costs associated with wind and hail insurance coverage.

NOW, THEREFORE, it is resolved:

1. The Board of Directors authorizes the District to Join the Storm Protection Fund, and to pay all Contributions as required by the Storm Protection Fund.

Passed and approved this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_, President

ATTEST:

\_\_\_\_\_  
\_\_\_\_\_, Secretary

CERTIFICATE

STATE OF IOWA )  
 ) SS:  
COUNTY OF \_\_\_\_\_ )

I, the Secretary of the Board of Directors of the \_\_\_\_\_ Community School District in the County of \_\_\_\_\_, State of Iowa, certify that attached is a complete copy of the portion of the corporate records showing proceedings of the Board meeting held on the date indicated in the attachment and remain in full force and effect; that the meeting and all action was publicly held in accordance with a notice of meeting and a tentative agenda which was timely served on each member of the Board and posted on a bulletin board or other prominent place easily accessible to the public and clearly designated for that purpose at the principal office of the Board (a copy of the agenda is attached) pursuant to the local rules of the Board and the provisions of Iowa Code Chapter 21 and upon reasonable advance notice the public and media at least twenty-four (24) hours prior to the commencement of the meeting as required by law and with members of the public present in attendance; I further certify that the individuals named lawfully possessed their respective offices as indicated, that no Board vacancy existed except as stated and that no controversy or litigation is pending or threatened involving the incorporation, organization, existence or boundaries of the School or the right of the individuals named as officers.

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 202\_\_\_\_.

\_\_\_\_\_  
\_\_\_\_\_, Secretary of the Board of  
Directors \_\_\_\_\_ Community School District

Iowa Secretary of State  
321 East 12th Street  
Des Moines, IA 50319  
sos.iowa.gov



**FILED**  
Filing Date: **07/16/2025**  
**04:00 PM**  
Filing Number: **M518289**

## 28E Agreement

	Full Legal Name	Organization Type	County
Party 1	West Des Moines Community School District	School District	Polk
Party 2	Boone Community School District	School District	Boone
Party 3	Waverly Shell Rock Community School District	School District	Bremer
Party 4	Fort Dodge Community School District	School District	Webster
Party 5	Sibley Ocheyedan Community School District	School District	Osceola
Party 6	Grinnell-Newburg Community School District	School District	Jasper
Party 7	Mid-Prairie Community School District	School District	Johnson

Participants

### 630 - Risk Management

Service Type

The purpose of this agreement shall be to provide a means by which Iowa Public School Districts and Area Education Agencies may jointly and cooperatively exercise powers, privileges and authority and proceed to establish the Storm Protection Fund for the purposes of administering an Agreement by and among the Members, pursuant to the joint powers provisions of Iowa Code Chapter 28E, and of providing the services and other items necessary and appropriate for the establishment, operation and maintenance of a self-insurance program for percentage wind and hail damage deductibles.

Purpose

Indefinite

Duration

M518289

28E Agreement File Number is

### Contact Person: (Optional)

Janelle

Contact First Name

Friedman

Contact Last Name

Job Title

Department

515-350-7665

Phone Number

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**HKTUV'CO GPF GF"  
STORM PROTECTION FUND"**

**Intergovernmental Cooperative Agreement**

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## **Intergovernmental Cooperative Agreement**

This Agreement, (the “Agreement”), dated and effective as of the 9<sup>th</sup> of June, 2025 by and among the Boards of Education, Governing boards or Controlling Authorities of the school districts listed in the Appendix attached hereto, each of which may be referred to hereinafter as a “District” and which, collectively, may be referred to as the “Districts.”

Witnesseth:

I. Purpose: The purpose of this agreement shall be to provide a means by which Iowa Public School Districts and Area Education Agencies may jointly and cooperatively exercise powers, privileges and authority and proceed to establish the Storm Protection Fund for the purposes of administering an Agreement by and among the Members, pursuant to the joint powers provisions of Iowa Code Chapter 28E, and of providing the services and other items necessary and appropriate for the establishment, operation and maintenance of a self-insurance program for percentage wind and hail damage deductibles.

II. Organization: The parties agree to form and participate in an Iowa Code Chapter 28E entity, to administer a local government risk pool pursuant to Iowa Code sections 296.7 and 670.7. The entity shall be known as the Storm Protection Fund (“SPF”), more particularly described in this document. The Storm Protection Fund shall have the powers, privileges and authority set forth in this document but shall have only such powers, privileges and authority of the school districts and Area Education Agencies who are parties hereto as may from time to time be specifically authorized by the school districts and Area Education Agencies. The Storm Protection Fund corporation shall adopt bylaws for the exercise of authority granted by this Agreement, and such other provisions for the regulation and management of the Storm Protection Fund not inconsistent with law and this Agreement.

## **Article 1. Establishment and Purpose of the Cooperative**

**1.1.** On or about the Effective Date, a group of school districts and Area Education Agencies established the intergovernmental cooperative known as the Storm Protection Fund (hereinafter “Cooperative”), pursuant to Iowa Code Chapter 28E.

**1.2.** The purposes of the Cooperative are:

1.2.1. to effectively manage and contain costs for percentage wind and hail damage deductibles and related administration; and

1.2.2. to establish a program through the Cooperative to assist its Members in equalizing annual fluctuations in deductible expenses.

**1.3.** Nothing herein shall constitute (including without limitation the creation of an Account as defined in Paragraph 2.1 of this Agreement) nor shall participation in the Cooperative constitute the business of insurance within the State of Iowa nor the waiver of any immunities or defenses provided in the Local governmental and Governmental Employees Tort Immunity Act and any other applicable laws to carry out such claim, accident or premium reduction and educational programs as may from time to time be authorized by its Board.

## Article 2. Definitions

In addition to the terms defined elsewhere in this Agreement, each of the following terms shall have the meaning set forth below:

**2.1. ACCOUNT** — The Cooperative’s general monetary fund, funded by Contributions and other payments from each District as described in Article 7 below, and used to pay the Cooperative’s expenses and to maintain a Fund for each Fiscal Year.

**2.2. ADMINISTRATOR** — The individual or organization that the Board identifies to administer the Fund and Cooperative.

**2.3. BOARD** — The Board of Trustees empowered to operate the Cooperative.

**2.4. CHAIRPERSON** — The officer who supervises and controls the day-to-day operations of the Cooperative and carries out such other functions as are listed in this Agreement, or as maybe assigned from time to time by the Board.

**2.5. CLAIM** – A claim is a request by a Member for payment for from the Fund to pay for percentage insurance deductible expenses under the Member’s Mandatory Coverage.

**2.6. CONTRIBUTION** – The amount determined by the Administrator and approved by the Board that each Member must contribute to the Fund.

**2.7. COOPERATIVE** – The risk pool established under this Agreement pursuant to Iowa Code Chapter 670 and Iowa Code Chapter 28E.

**2.8. DISTRICT** — A school district or Area Education Agency.

**2.9. EFFECTIVE DATE** – The date that this 28E Agreement is filed with the Iowa Secretary of State.

**2.10. FISCAL AGENT** – The individual or organization that the Board identifies to administer payments from the Fund and track expenditures on behalf of the Fund.

**2.11. FISCAL YEAR** — The fiscal year for school districts and Area Education Agencies, which begins on July 1 and ends on June 30 the following calendar year.

**2.12. FOUNDING MEMBERS** – The Districts that adopt resolutions to join the Cooperative before July 1, 2025, and are listed in the Appendix.

**2.13. FUND** — The fund established by this Agreement for the purpose of covering percentage deductible expenses incurred by Members for wind and hail claims under their Mandatory Coverage.

**2.14. INSURED VALUE** — The property values subject to a percentage deductible, covered by property insurance policies issued to the district to cover wind and hail claims.

**2.15. LARGER DISTRICT GROUP** – Member Districts with a total insured value of property greater than the Group Membership Threshold. The Board shall have the power to set the threshold for a Member to be part of the Larger District Group or Smaller

District Group.

**2.16. MANDATORY COVERAGE** — Members must have a Property insurance policy issued by EMC Insurance that has a wind/hail deductible under the policy that is established as a percentage of the District's insured property values.

**2.17. MEMBER** – A Member is a school district located in the State of Iowa or an Area Education Agency located in the State of Iowa that has adopted a resolution to participate in this Agreement.

**2.18. GROUP MEMBERSHIP THRESHOLD** — The value determined in the sole discretion by the Board for the purpose of dividing the Districts into the Larger District Group and the Smaller District Group for the purpose of Board representation.

**2.19. RETENTION AMOUNT** – The amount that the Board determines each Year that Members shall have to pay toward any Claim submitted to the Cooperative for payment from the Fund.

**2.20. SMALLER DISTRICT GROUP** — Member districts with a total insured value of property less than or equal to the Group Membership Threshold. The Board shall have the power to set the threshold for a Member to be part of the Larger District Court or Smaller District Group.

**2.21. STORM PROTECTION FUND** — The program of percentage wind and hail damage deductible protection provided by the Cooperative.

**2.22. TARGET AMOUNT** — The amount of funds that the Cooperative will seek to collect from all members for the Fund, as established each year by the Board.

**2.23. TARGET MINIMUM AMOUNT** — The minimum balance established by the Board for the Fund.

**2.24. TRUSTEES** – The individuals elected to represent the Members and serve on the Board.

## **Article 3. Membership**

**3.1. Qualifications.** Members of this Agreement must be a District operating within the State of Iowa. The Member must also have Mandatory Coverage, which is a Property insurance policy issued by EMC Insurance, including wind and hail coverage, that establishes the District's deductible as a percentage of the insured property values. The Member must adopt a resolution in a form substantially similar to the form in the Appendix to this Agreement, and the Member must be accepted by the Board after adoption of said resolution.

**3.2. Membership Class.** There shall be one Fund that pays claims for all Members. Members shall be divided into a Larger District Group or the Smaller District Group solely for purposes of electing Members to the Board. Members of the Larger District Group are Members with an insured value greater than Membership Threshold. Members of the Smaller District Group have an insured value less than or equal to the Membership Threshold. Members will not be divided into separate classes for any other purpose other than the election of the Trustees to the Board.

**3.3. Establishing Large and Small District Groups.** The Board, in its sole discretion, shall annually establish the Group Membership Threshold for the purpose of establishing whether Members are part of the Larger District Group or Smaller District Group. Until June 30, 2026, the Group Membership Threshold shall be \$100 million in total insured property values that are subject to a percentage wind and hail deductible.

**3.4. Mandatory Coverage.** As a condition of becoming a Member, Districts must maintain Mandatory Coverage.

**3.5. Becoming a Member.** Any school district meeting the qualifications to be a Member may join. If a District notifies the Cooperative of its desire to join before June 1, then the District shall become a Member on July 1 of that same calendar year. For purposes of illustration, if a Member provides notice to the Board of its intent to join on March 1, 2026, then the District will become a Member on July 1, 2026. For the first Fiscal Year of the Cooperative, Districts will have until June 27, 2025 to notify the Cooperative of their intent to join.

**3.6. Terminating Membership.** Any Member may provide notice of termination of its membership on or before June 1 of each Fiscal Year for the subsequent Fiscal Year.

**3.7. Founding Members.** The Founding Members are identified in the Appendix to this Agreement. For the first Fiscal Year of the Cooperative, the Founding Members will select Trustees for the Board.

**3.8. Effect of Termination.** When a District decides to terminate membership for the subsequent Fiscal Year, the District shall cease to be a Member on July 1 of the Fiscal Year after notice of termination is provided. When a District voluntarily discontinues Membership, the District will not be entitled to recover any Contributions previously made to the Cooperative and the Fund.

## **Article 4. Governance**

**4.1. Board of Trustees.** The Cooperative shall be operated by the Board. The Board shall be composed of nine (9) individual Trustees. The Trustees will be divided among the following groups:

- (a) Five (5) Trustees will be selected by the Larger District Group (the “Large District Trustees”).
- (b) Four (4) Trustees will be selected by the Smaller District Group (the “Small District Trustees”).

**4.2. Qualification of Trustees.** A Trustee may be either a District School Business Official or Superintendent and must reside within the State of Iowa.

**4.3. Terms of Trustees.** The Trustees will serve staggered terms. During the first year of operation, the Trustees shall all serve a one-year term. For the Fiscal Year that begins on July 1, 2026, Trustee terms will be established so that there will be an election for three Trustees each Fiscal Year. All future terms of office for Trustees shall be three years. There shall be no limit on the number of terms a Trustee may serve.

### **4.4. Election of Trustees and the Initial Board.**

- 4.4.1.** The Administrator shall be responsible for administering the Trustee election. The Administrator shall first identify the Members that belong to the Large District group and the Members that belong to the Small District Group.
- 4.4.2.** The Trustees previously elected as the Small District Trustees and the Large District Trustees shall serve as the nominating committee for their respective groups of Members. The Large District Trustees shall nominate candidates to run as Trustees for Large District Group, and the Small District Trustees shall nominate candidates to run as Trustees for the Small District Group.
- 4.4.3.** In addition to the candidates identified by the nominating committees, the members of the Small District and Large District Groups may nominate any other qualified candidate as long as 10% of the members of the Small District Group or Large District Group support the nomination.
- 4.4.4.** The nominating committees and Member shall propose nominations for Trustees by May 1 of each Fiscal Year before a Trustee vacancy will occur.
- 4.4.5.** After May 1 and before June 30, there will be a special meeting of the Members where the Administrator will conduct an election of the Members to elect the Trustees.
- 4.4.6.** The initial Board shall consist of one Trustee appointed by each of the initial participating school districts at the time the entity is established. As additional school districts join the Cooperative, the Board may hold special meetings to appoint additional Trustees, up to a total of nine (9). Once the

Board reaches nine (9) Trustees, that composition shall remain in place through June 30, 2026. For the Fiscal Year beginning July 1, 2026, the Trustee terms will be staggered as provided in this Agreement.

**4.5. Board Officers.** The Board shall elect one Trustee to serve as a Chairperson and a different Trustee to serve as a Vice Chairperson. In the absence of the Chairperson, the Vice Chairperson shall perform all duties of the Chairperson. The Board may identify other officers as the Board determines are necessary to perform the functions required by this Agreement. The Chairperson will be elected to a one-year term as Chairperson, and the Vice-Chairperson will be elected to a one-year term as Vice-Chairperson.

**4.6. Duties of the Chairperson.** The Chairperson's duties will be:

**4.6.1.** Conduct all meetings of the Board, and perform such other duties as the Board may prescribe.

**4.6.2.** To sign on behalf of the Cooperative any instrument which the Board has authorized to be executed.

**4.6.3.** To direct the Administrator within the constraints of the Board's approved expenditures, to make such expenditures.

**4.6.4.** To perform all other duties incidental to the office of Chairperson as such duties may be prescribed by the Board.

**4.7. Term of Office.** The Trustees' terms shall begin on July 1 of the year in which they are elected. Trustees shall serve as Trustees until June 30 of the year in which their term expires.

**4.8. Trustee Vacancy.** If a Trustee position becomes vacant for any reason, the Board may, by a simple majority vote, elect a Trustee to serve the remainder of the vacated Trustee's term, provided, however, that a Small District Trustee seat will be filled by a representative of a Small District and a Large District Trustee seat will be filled by a representative of a Large District.

**4.9. Removal of Trustees.** The Members may, at any time, vote to remove any Trustee by a vote of a majority of the Members. A Trustee will be deemed automatically removed in the event of (1) the Trustee is convicted of a crime of dishonesty, (2) the Trustee dies, or (3) the Trustee ceases to be a resident of the State of Iowa.

**4.10. Meeting Schedule.** The Board shall have two regular meetings each Fiscal Year. The first meeting will occur in September and the second will occur in March of each Fiscal Year. The Board Chairperson will determine the date of the regular meeting, and provide fourteen (14) days' notice to the Board of the meeting date.

**4.11. Special Meetings.**

**4.11.1.** The Board Chairperson may call a special meeting at any time, subject to the requirements of the Iowa Open Meetings Law, Iowa Code Chapter 21. The Chairperson will provide Members with notice fourteen (14) days before any special meeting is scheduled to occur. In the event of an emergency determined by the Chairperson in the Chairperson's sole discretion, the meeting may be held on three (3) days' notice.

**4.11.2.** Members may also call a special meeting by submitting a request signed by at least ten percent (10%) of the current Members. The Administrator will then schedule a special meeting within fourteen (14) days of receiving the signed request for a meeting.

**4.12. Quorum.** A quorum of the Board shall consist of a simple majority of the then-sitting Trustees. If neither the Chairperson nor the Vice-Chairperson are present, then the Board will elect a Trustee to serve as Chairperson for the term of the meeting.

**4.13. Open Records & Meetings.** The Cooperative is subject to Iowa Code Chapter 21 and Iowa Code Chapter 22, as amended, governing open records and open meetings. All meetings of the Board will be conducted in compliance with those statutes, as they may be amended.

**4.14. Minutes of Meetings.** The Board shall cause to be published a summary of the proceedings of each regular, adjourned, or special meeting of the Board, including the schedule of bills allowed, after adjournment of the meeting in one newspaper of general circulation within the geographic area served by the Cooperative. The summary of the proceedings shall include the date, time, and place the meeting was held, the Members present, and the actions taken at the meeting. The Board shall furnish the summary of the proceedings to be submitted for publication to the newspaper within twenty days following adjournment of the meeting. The publication of the schedule of bills allowed shall include a list of all salaries paid for services performed, showing the name of the person or firm performing the service and the amount paid. The publication of the schedule of bills allowed may consolidate amounts paid to the same claimant if the purpose of the individual bills is the same. However, the names and gross salaries of persons regularly employed by the entity created in the agreement shall only be published annually.

**4.15. Professional Advisors.** The Board shall have the power to enter into a contract with an Administrator and Fiscal Agent to perform the duties of an Administrator specified in this Agreement. The Board shall also have the authority to retain such other accounting, legal, and other professional advice as the Board may deem necessary.

**4.16. Duties of the Board.** The Board shall be responsible for administration of the Fund, the Account, and the Cooperative. Unless expressly stated by either this Agreement or a policy adopted by the Board, all actions of the Cooperative require Board approval. The Board may adopt such other policies, bylaws, or procedures as the Board deems appropriate for the exercise of the Board's authority.

**4.17. Annual Budget.** The Board will direct the Administrator to prepare an annual budget for the Cooperative that identifies expenses for the upcoming Fiscal Year. The Administrator will submit the budget to the Board prior to July 1 so that the Board may review and approve the budget.

**4.18. Audit.** The Board will require an annual audit of the fund to be performed by an independent audit firm.

## **Article 5. Professional Staff**

**5.1. Administrator.** The Board shall be responsible for retaining an Administrator and a Fiscal Agent, which may be an individual or an entity, for the purpose of administering the Cooperative and the Fund. The Board shall conduct due diligence to identify a financially responsible Administrator and Fiscal Agent that is capable of performing all duties required of the Fund and Cooperative.

**5.2. Administrator Duties.** The Administrator shall have the following duties:

**5.2.1** The Administrator shall be the secretary of the Board and maintain all minutes of meetings, and ensure that all notices are posted as required by Iowa Code Chapter 21.

**5.2.2** The Administrator shall compute the Contribution and Retention Amounts annually, and submit the annual Contribution and Retention computation information to the Board.

**5.2.3** The Administrator shall organize all meetings of the Board and conduct elections of the Members.

**5.2.4** The Administrator shall maintain a listing of the Districts that are participating in the Cooperative and shall make the list available to the Board upon request.

**5.2.5** The Administrator will administer all claims on behalf of the Board.

**5.2.6** The Administrator shall establish accounts and letters of credit as necessary at approved financial institutions and depositories.

**5.2.7** To invest and deposit funds according to the Board-approved investment policy, and to maintain all records of all deposits of public funds.

**5.2.8** The Administrator will perform other duties as prescribed by the Board.

**5.3. Fiscal Agent Duties.** The Fiscal Agent shall have the following duties:

**5.3.1.** Maintaining all accounting records of the Cooperative and provide regular reports to the Board regarding the accounts of the Cooperative.

**5.3.2.** Issue payments from the Account for expenditures previously authorized by the Board in the annual budget, policy, resolution, or motion, including Claim payments. The Fiscal Agent may sign checks on behalf of the Cooperative provided that the Board has previously approved issuance of the payment.

**5.3.3.** Working with the Board-approved audit firm to conduct the annual audit of the Cooperative and the Fund.

**5.4. Bond Required.** The Administrator and Fiscal Agent shall post a bond with approved surety authorized to do business in the State of Iowa, payable to the Cooperative and

conditional upon the faithful discharge of his/her duties. The penalty amount of the bond shall be established by the Board, in the Board's discretion. The penalty of the bond shall not be less than twenty-five percent (25%) of the cumulative balance of the Fund on August 1 of the immediately prior Fiscal Year. As an alternative to a surety bond, the Administrator and Fiscal Agent may secure insurance coverage providing substantially the same coverage and limit. The form of these bonds and/or insurance coverage shall be that commonly used for school treasurers under Iowa law and shall be paid for as an administrative expense of the Cooperative and as determined and approved by the Board.

## **Article 6. Compensation and Liability of the Board**

**6.1. Compensation.** No one serving on the Board shall receive any salary or other compensation from the Cooperative.

**6.2. Expenses.** Subject to review by the Chairperson and Vice-Chairperson, Trustees may be reimbursed for reasonable expenses incurred on behalf of the Cooperative. Reimbursement for such expenses may include amounts advanced on behalf of the Cooperative either by the Trustee himself/herself or by his/her District, and shall be carried out in accordance with procedures and policies established by the Board and consistent with the terms of this Agreement.

**6.3. Liability.** The Board shall use ordinary care and reasonable diligence in the exercise of their authority and in the performance of their duties. No director, officer, employee, or Member of the Cooperative shall be liable for the Cooperative's debts or obligations and no director, officer, Member, or other volunteer is personally liable in that capacity to any person for any action taken or failure to take any action in the discharge of the person's duties except liability for any of the following:

**6.3.1** The amount of any financial benefit to which the person is not entitled.

**6.3.2** An intentional infliction of harm on the corporation or the Members.

**6.3.3** An intentional violation of criminal law.

**6.4 Hold Harmless.** No Representative on the Board shall be required to give a bond or other security to guarantee the faithful performance of his/her duties hereunder except as required by this Agreement or by law. The Account shall be used to defend and hold harmless any Representative on the Board where the Representative was acting within the scope of his/her authority when the claim against the Representative arose. In lieu of the obligations set forth in this Paragraph, the Cooperative may purchase insurance providing similar coverage for any such claims.

## **Article 7. Fund and Contributions**

**7.1. Target Amount.** In March of each Fiscal Year, the Board shall establish the Target Amount for the Fund for the upcoming Fiscal Year.

**7.2. Minimum Fund Balance.** The Board shall have the power to establish a Target Minimum Amount for the Fund.

**7.3. Initial Target Amount.** During the first year of operation of the Cooperative, the Target Amount shall be determined by the Board after the Founding Members have adopted resolutions to join the Cooperative.

**7.4. Member Annual Contribution.** To achieve the Target Amount, Members agree to pay a Contribution amount. The Contribution amount will be approved by the Board on or before April 1 of each Fiscal Year for the subsequent Fiscal Year. For illustrative purposes, the Board will approve the Member Contributions by April 1, 2025, that will be paid by Members no later than July 10, 2025.

**7.5. Retention Amount.** When the Board approves the annual Contribution amounts, the Board will also approve the Retention Amounts for Members for the upcoming Fiscal Year.

**7.6. Authorization to Borrow.** The Board may borrow funds to reach the Target Minimum Amount. The Board may pledge future Contributions as collateral for any borrowing.

**7.7. Aggregate Loss Fund Protection Insurance.** The Board may approve the purchase of aggregate loss fund protection insurance. The cost of the supplemental insurance will be included as an expense in the Member Contribution.

**7.8. No Debt Issuance.** The Board and the Cooperative shall not have the authority to issue bonds or other forms of indebtedness.

**7.9. Computation of Contribution.** The Members will contribute a sufficient amount to achieve the Target Amount of the Fund. In addition to the Contribution for the Fund, the Board may also include in the Contribution:

**7.10.1.** The cost of any loss fund protection insurance coverage;

**7.10.2.** Expenses of the Administrator;

**7.10.3.** Extraordinary expenses incurred due to unanticipated claims volume;

**7.10.4.** Cost of any financing obtained for the fund;

**7.10.5.** Such other expenses, including legal, accounting, and other professional advisors as the Board deems necessary.

All Contributions will be placed in the Account of the Cooperative for use as the Fund or for the payment of expenses of the Cooperative.

### **7.10. Contribution Adjustments After the Addition or Removal of Property.**

**7.10.1.** If new property is added to a Member's Mandatory Coverage, the Board shall approve a supplemental Contribution for that Member, which will be

calculated based on the additional Insured Values and pro-rated using the effective date on which the new property is added.

**7.10.2.** If property is removed from a Member's Mandatory Coverage, the Board shall approve the return of a portion of the Contribution based on the Insured Values removed. The calculation of the amount returned will be pro-rated using either the effective date of the removal or the date the Administrator was notified pursuant to Paragraph 9.1.6, at the Board's discretion.

**7.11. Member Supplemental Contributions.** If the Fund falls below the Target Minimum Amount established by the Board, and the Board is unable to borrow additional funds or lacks additional insurance, the Board may approve a supplemental Contribution for all Members. Supplemental Contributions will be limited to an amount sufficient to bring the Fund balance back to the Target Minimum Amount established by the Board.

**7.12. Payment Due Date.** Members will pay all Contributions due on or before July 10 of each Fiscal Year.

**7.13. Penalty for Failure to Pay.** Members that fail to pay will not be eligible to receive payment of any claims as provided in this Agreement.

**7.14. Deposit and Investment of Funds.**

**7.14.1.** The Board will administer the Fund in accordance with Iowa Code Chapter 12B and 12C governing investment and deposit of public funds.

**7.14.2.** The Board will adopt a written investment policy that provides for the safeguarding of all deposits into the Fund.

**7.14.3.** The Board will, annually, identify a list of approved depository institutions to receive deposits of the Fund.

## **Article 8. Paying Claims**

**8.1. Notice of Claim.** Members shall notify the Administrator promptly of any occurrence that may result in a claim under the Member's property insurance policy related to wind or hail damage and subject to a percentage deductible.

**8.2. Insurance Claim.** As a condition of receiving any payments from the Cooperative, Members must first submit a wind or hail claim to the Members' carrier for the Mandatory Coverage. The Member must cooperate with the Cooperative to provide all information related to the status of the Member's claims. The carrier for the Mandatory Coverage will adjust the Members' claim, and the Member will cooperate with the Administrator to confirm the amount of the percentage deductible the Member owes as determined under the Mandatory Coverage.

**8.3. Amount of Covered Claim.** The Cooperative will pay on behalf of the Member that Member's percentage deductible less their Retention Amount. The maximum amount payable by the Cooperative will be 1% of the property values affected by wind and hail damage less the Member Retention. Only properties subject to EMC's percentage wind and hail deductible and scheduled with the Cooperative will be covered by the Storm Protection Fund. Properties subject to an EMC flat dollar deductible are not eligible for payment by the Cooperative. Properties subject to a percentage wind and hail deductible but not scheduled with the Cooperative are not eligible for payment by the Cooperative. The Cooperative reserves the right to decline to schedule certain properties due to underwriting considerations including but not limited to age and/or condition of the structure.

**8.4. Meeting to Approve Claims.** Before the Administrator will direct the Fiscal Agent to pay any claims to the Member, the Board shall review the Member's claim. The Board must vote to approve payment of any claims in excess of \$100,000 prior to payment of the claim. The Administrator is authorized to direct payment of any claims that are equal to or less than \$100,000, and then report such payment to the Board at the next meeting of the Board.

## **Article 9. Obligations of Districts**

**9.1. Obligations.** In addition to the other responsibilities of a District as set forth in this Agreement, each District shall have the obligation:

- 9.1.1.** To pay promptly all Contributions to the Cooperative for the Account at such times and in such amounts as are established within the scope of this Agreement;
- 9.1.2.** To submit promptly to the Cooperative all claims by or against the District in such manner as may be prescribed from time to time by the Board;
- 9.1.3.** To cooperate fully with the Administrator, any insurance consultant-claims administrator, the attorneys selected by or engaged by the Board, auditors and any agent, employee, Officer or independent contractor of the Cooperative in any matter relating to the purpose and powers of the Cooperative;
- 9.1.4.** To act promptly on all matters requiring approval by the Board and not to withhold such approval unreasonably or arbitrarily;
- 9.1.5.** To assure that its Representative reviews and oversees the District's compliance with the Cooperative Risk Management Protocols as may be adopted from time to time and with all obligations of a District as set forth in this Agreement;
- 9.1.6.** To notify the Administrator within two (2) business days of any new property added to the Mandatory Coverage maintained by the District and any properties removed from the Mandatory Coverage.

**9.2. Providing Information.** Members will authorize the Cooperative to obtain information regarding the Mandatory Coverage each District maintains. This includes, without limitation, the valuation of insured buildings and contents.

**9.3. Continuation of and Consideration for Obligations.** The obligations and responsibilities of the Member Districts as set forth in this Agreement, including the obligation to take no action inconsistent with this Agreement as originally written or validly amended, shall remain a continuing obligation and responsibility of each District.

The consideration for the duties imposed upon the Districts by this Agreement is based upon the mutual promises and agreements of the Districts set forth herein and the advantages gained by the Districts through reduced administrative costs for the procurement of wind and hail damage deductible protection the Cooperative may choose to adopt from time to time.

**9.4. No responsibility for the Obligations of Other Districts.** Except to the extent of the financial contributions to the Cooperative which each District has agreed to make, no District agrees by this Agreement to be responsible for any claims of any kind against any other District. The Districts intend by the creation of the Cooperative to establish an organization for joint administration of wind and hail damage deductible protection within the scope set forth in this Agreement only and do not intend to create between the Districts any relationship of partnership, surety, indemnification or liability for the debts of or claims against another District.

## **Article 10. Expulsion of a District**

**10.1. Grounds for Expulsion.** A Member District may be expelled from the Cooperative whenever the District:

- (a) Fails or refuses to perform any obligation under this Agreement;
- (b) Fails or refuses to make payments and supplemental payments when due to the Cooperative; or,
- (c) Carries on activities found by the Board to be detrimental to the purpose or operations of the Cooperative.

**10.2. Right to Notice, Opportunity to Cure and Hearing.** No District may be expelled from the Cooperative until the District has received each of the following:

- (a) Written notice from the Cooperative identifying the alleged basis for expulsion;
- (b) An opportunity to cure that basis for expulsion within fifteen (15) days from delivery of the notice; and,
- (c) In the event of a failure to cure, the opportunity to be heard before the Board or its appointee under Paragraph 10.3 below.

If the conduct of a District is found by the Board to be a continuing threat or detrimental to the continued operation of the Cooperative, the Board may suspend the District from all rights and privileges under this Agreement except for the limited right to continue its then current insurance coverages for which it has timely paid all premiums due.

**10.3. Hearing.** If a District fails to cure the alleged basis for expulsion within the fifteen (15) day notice period, the Board shall set a date for an expulsion hearing, which shall occur not less than ten (10) days after expiration of the time to cure and not less than five (5) days before the expulsion becomes effective. The Board may conduct the hearing or appoint an individual to conduct the hearing who shall make a recommendation to Board based upon his/her findings of fact.

**10.4. Vote to Expel.** Following the expulsion hearing, the Board shall vote whether to expel the District. A District may be expelled from the Cooperative by a two-thirds (2/3) vote of the Board.

**10.5. Continuing Obligations of Cooperative and Expelled District.** If a District is expelled in accordance with this Article 10, it will no longer have any rights or privileges under this Agreement.

An expelled District shall continue to be fully liable for any payment due to the Account and for any other unfulfilled obligation as if it were still participating in the Cooperative.

Within sixty (60) days after the vote to expel pursuant to Paragraph 10.4 above, the Cooperative shall take an accounting of the fixed funds and expenses owed by or owing to said District as of the date of the expulsion. The expelled District shall immediately pay into the Account any amount found to be owed by it. Any amount found to be owed to the District by the Cooperative, and all funds upon which a claim could be made against the expelled District, shall

be held by the Cooperative until all such claims or potential claims are terminated. The Board shall provide a written statement to the expelled District through the Administrator, outlining any potential liability for possible future deficits that may occur for the years in which the District participated in the Cooperative prior to expulsion.

## **Article 11. Termination of the Cooperative**

**11.1. Termination Events.** The Cooperative shall terminate upon the occurrence of any of the following events:

- (a) A final determination by a Court of competent jurisdiction, after all appeals have been exhausted or time for appeal has expired, that the Cooperative is invalid or contrary to law; or
- (b) The Board approves, by a two-thirds (2/3) majority vote, a motion to dissolve and terminate the Cooperative.

**11.2. Rights and Duties Upon Termination.** Upon termination of the Cooperative, the rights and duties of the Cooperative to each District and the rights and duties of each District to the Cooperative and to each other shall be the same as those with respect to an expelled District.

**11.3. Distribution of Assets.** Upon termination of this Agreement and dissolution of the Cooperative, any remaining assets or balances, including the remaining balance of the Fund, after payment of all outstanding obligations and liabilities, shall be distributed among the Districts on a pro rata basis. The pro rata shares shall be determined based on each District's most recent property valuations for the Mandatory Coverage for the current Fiscal Year. Such distribution shall occur within a reasonable time following the completion of all financial settlements and shall be documented in a final accounting report approved by the Board.

## **Article 12. Effect of the Agreement**

**12.1. Adoption of this Agreement.** This Agreement shall be presented to the founding Districts for approval. The Agreement shall become effective and binding after approval by the Found Members and after this Agreement is filed with the Iowa Secretary of State. The duration of this Agreement is perpetual, unless otherwise terminated in accordance with the provisions contained herein.

**12.2. Continuation of Cooperative.** Neither discussion, approval, nor rejection of this Agreement shall dissolve or terminate the Cooperative. If the Agreement is approved, the Cooperative shall operate in accordance with this Agreement. If this Agreement is not approved, the Cooperative shall operate in accordance with the prior agreement.

**12.3. Enforcement of Agreement and Applicable Law.** This Agreement may be enforced in law or equity either by the Cooperative itself or by any District. This Agreement shall be enforceable by or against a District or the Cooperative solely in the courts in Iowa having proper jurisdiction and venue of the parties. This Agreement shall be construed solely under the applicable law of the State of Iowa.

**12.4. Severability.** If any provision of this Agreement is declared by a final judgment of a court of competent jurisdiction to be unlawful or unconstitutional or invalid as applied to any District, the lawfulness, constitutionality or validity of the remainder of this Agreement shall not be deemed affected thereby.

**12.5. Counterparts.** This Agreement, and any amendments hereto, may be executed in any number of separate counterparts, which taken together shall constitute a single instrument.

**12.6. Applicability of Agreement.** This Agreement shall be binding on each District and any successor District thereof.

**12.7. Amendment.** This Agreement may be amended at any time by an affirmative vote of the majority of the Trustees of the Board. Any such amendment shall be in writing and shall become effective upon approval by the Board unless otherwise specified.

## **Article 13. Miscellaneous**

**13.1. Notice and Delivery.** Any notice required by this Agreement shall be in writing and shall be deemed to have been delivered when: 1) it is sent to the intended recipient by fax, email, or any other form of electronic communication; 2) it is delivered personally to the intended recipient or its agent designated for receipt of such notice; 3) any other delivery method has been used that is approved by the Board; or, 4) it is deposited in a United States Post Office and sent by registered or certified mail, postage prepaid, return receipt requested, and addressed as follows:

- (a) If to the Cooperative, addressed to the Chairperson at the address of the District where Chairperson is employed.
- (b) If to a District, addressed to the Representative for that District at the address provided to the Cooperative; or to the principal office of the District's administration/superintendent.

**13.2. Paragraph Headings.** The paragraph headings inserted in this Agreement are for convenience only and are not intended to, and shall not be construed to limit, enlarge or affect the scope or intent of this Agreement or the meaning of any provision hereof.

## **APPENDIX A**

### **Founding Member School Districts**

West Des Moines Community School District

Boone Community School District

Waverly Shell Rock Community School District

Fort Dodge Community School District

Sibley Ocheyedan Community School District

Grinnell-Newburg Community School District

Mid-Prairie Community School District

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT AS OF THE DATE FIRST ABOVE WRITTEN AND SIGNED ON THE DATES NOTED BELOW.

Approved: West Des Moines CSD

NAME: Anadelia Morgan

By: Anadelia L Morgan  
President of the Board

Date: 6.9.25

Attest: Katie Scheller

By: Katie Scheller  
Secretary

Date: 6.9.25

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT AS OF THE DATE FIRST ABOVE WRITTEN AND SIGNED ON THE DATES NOTED BELOW.

Approved: Boone CSD

NAME: Patricia Thieben

By: Patricia Thieben  
President of the Board

Date: 6/9/2025

Attest: Paulette Newbold

By: Paulette Newbold  
Secretary

Date: 6/9/2025

**IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT AS OF THE DATE FIRST ABOVE WRITTEN AND SIGNED ON THE DATES NOTED BELOW.**

**Approved:** Waverly Shell Rock CSD

NAME: Charlene Wyatt Sauer

By: Charlene Wyatt Sauer  
President of the Board

Date: May 21, 2025

Attest: Michael Kalvig

By: Michael Kalvig  
Board Secretary

Date: May 21, 2025

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT AS OF THE DATE FIRST ABOVE WRITTEN AND SIGNED ON THE DATES NOTED BELOW.

Approved: Ft Dodge CSD

NAME: Diane Pratt

By: Diane A. Pratt  
President of the Board

Date: 5/27/25

Attest: Ariana Utley

By: Ariana Utley  
Secretary

Date: 5/27/2025

**IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT AS OF THE DATE FIRST ABOVE WRITTEN AND SIGNED ON THE DATES NOTED BELOW.**

**Approved:** Sibley Ocheyedan CSD

NAME: Laurel Klaassen

By: Laurel Klaassen  
President of the Board

Date: 5-19-25

Attest: Kindra Reiter

By: Kindra Reiter  
Secretary

Date: 5-19-25

**IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT AS OF THE DATE FIRST ABOVE WRITTEN AND SIGNED ON THE DATES NOTED BELOW.**

**Approved:** Grinnell Newburg CSD

NAME: CSA

By: Chris Starrett  
President of the Board

Date: 5/28/25

Attest: Lisa Brugger

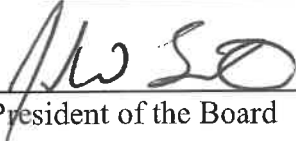
By: Lisa Brugger  
Secretary

Date: 5/28/25

IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT AS OF THE DATE FIRST ABOVE WRITTEN AND SIGNED ON THE DATES NOTED BELOW.

Approved: Mid Prairie CSD

NAME: JAKE SNOOK

By:   
President of the Board

Date: 6-9-25

Attest: JERRY C. SWANZENTWISER

By:   
Secretary

Date: 6-9-2025

This amended agreement was duly adopted at a properly noticed meeting of the Board of Trustees of the SPF on July 11, 2025 pursuant to Section 12.7 of the Agreement authorizing adoption of amendments by a vote of the majority of the Board of Trustees.

Jester Insurance, Administrator & Secretary

By: \_\_\_\_\_

Janelle Friedman

**IN WITNESS WHEREOF, THE PARTIES HAVE EXECUTED THIS AGREEMENT AS OF THE DATE FIRST ABOVE WRITTEN AND SIGNED ON THE DATES NOTED BELOW.**

**Approved: Shenandoah CSD**

NAME: \_\_\_\_\_

By: \_\_\_\_\_  
President of the Board

Date: \_\_\_\_\_

Attest: \_\_\_\_\_

By: \_\_\_\_\_  
Secretary

Date: \_\_\_\_\_

## ParentSquare Packages 2024-2025

		Engage	Engage Premium	Engage 360
		Unified communications for engagement at every level of your district community	Everything in Engage, plus additional solutions for driving efficiency	Everything in Engage Premium, plus websites and voice calls for a fully engaged ecosystem
<b>Universal Reach</b> Mass notifications and alerts	One-way notifications and urgent alerts	✓	✓	✓
	Automated notices and attendance notifications	✓	✓	✓
	Social and website sharing	✓	✓	✓
	Student communication app (StudentSquare)	✓	✓	✓
<b>True Two-Way</b> Two-way communication on every device	Two-way SMS texting	✓	✓	✓
	Two-way app and web messaging	✓	✓	✓
	Two-way email replies	✓	✓	✓
	Automatic language translation	✓	✓	✓
<b>Enhanced Engagement</b> Built-in features for engaging families	Newsletter designer (Studio Editor)	✓	✓	✓
	Appointment invitations and RSVPs	✓	✓	✓
	Volunteering and signups	✓	✓	✓
	Searchable directory	✓	✓	✓
<b>Admin Oversight</b> Centralized tools, controls, and insights	Data analytics and reporting	✓	✓	✓
	100% contactability tools	✓	✓	✓
	Direct SIS integrations	✓	✓	✓
	Custom roles and permissions	✓	✓	✓
<b>Paperless Workflows</b> Streamlined solutions for digital efficiency	Online forms and surveys	✓	✓	✓
	Digital permission slips and signatures	✓	✓	✓
	Secure document delivery	✗	✓	✓
	Public community groups	✗	✓	✓
<b>ParentSquare Smart Sites</b> Configurable and compliant websites for schools and districts, seamlessly integrated with ParentSquare	\$	\$	✓	
<b>ParentSquare Virtual Phone</b> Web and mobile voice calling to ParentSquare users and 10-digit US phone numbers	\$	\$	✓	
<b>ParentSquare Pay</b> School payments integrated directly into ParentSquare communications	\$	\$	\$	
<b>ParentSquare Attendance Plus</b> Proactive, tier-based engagement for reducing chronic absenteeism	\$	\$	\$	

Simplify school payments and reduce cash handling. [Download the Cashless District Guide \(https://www.parentsquare.com/engage/cashless-school-payments-guide-cp/\)](https://www.parentsquare.com/engage/cashless-school-payments-guide-cp/) today.



(<http://www.parentsquare.com/>)

Product ▾

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# ParentSquare School Agreement

*Last Updated: March 26, 2026*

[School Agreement \(http://www.parentsquare.com/agreement\)](http://www.parentsquare.com/agreement)

[Terms of Use \(http://www.parentsquare.com/terms\)](http://www.parentsquare.com/terms)

[Service-Specific Terms \(http://www.parentsquare.com/terms/ai-terms\)](http://www.parentsquare.com/terms/ai-terms)

[AI Terms \(http://www.parentsquare.com/terms/ai-terms\)](http://www.parentsquare.com/terms/ai-terms)

[ParentSquare Pay \(http://www.parentsquare.com/terms/parentsquare-pay\)](http://www.parentsquare.com/terms/parentsquare-pay)

[Smart Sites \(http://www.parentsquare.com/terms/smart-sites\)](http://www.parentsquare.com/terms/smart-sites)

[Privacy Policy \(http://www.parentsquare.com/privacy\)](http://www.parentsquare.com/privacy)

[DMCA Policy \(http://www.parentsquare.com/terms/dmca-policy\)](http://www.parentsquare.com/terms/dmca-policy)

[Trust Center \(http://trust.parentsquare.com/\)](http://trust.parentsquare.com/)

This School Agreement (this “School Agreement”) is between ParentSquare, Inc., a Delaware corporation (“ParentSquare”), and District (as defined below), and is effective as of the effective date of the Order Form (as defined below). This School Agreement supersedes all prior versions of the ParentSquare School Agreement, the Remind District Plan Standard Agreement, and the Remind School Plan Standard Agreement.

The entire agreement between the parties consists of (1) this School Agreement, (2) any applicable Service-Specific Terms, (3) the AI Terms, (4) the Order Form (as defined below), and (5) any separate written agreement signed by the parties (collectively, the “Agreement”). These documents, collectively, govern the Services provided by ParentSquare to District. In the event of any conflict between these documents, the following order of precedence shall apply, but solely to the extent necessary to resolve the conflict: (1) any separate written agreement signed by the parties; (2) the Order Form; (3) the AI Terms; (4) any applicable Service-Specific Terms; and (5) this School Agreement, except when expressly set forth to the contrary. The Agreement may also be incorporated by reference into an agreement when the Services are being purchased by District from a ParentSquare reseller.

Any capitalized term used but not defined in this School Agreement will have the meaning set forth in the Order Form.

## 1. Definitions

In addition to the terms defined in the body of this School Agreement and in the Order Form, the following terms have the following meanings:  
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OK

- **“AI Offerings”** means the artificial intelligence features that ParentSquare makes available to District and Users as part of the Subscription Services.
- **“AI Terms”** means the ParentSquare AI Terms found at <http://parentsquare.com/terms/ai-terms> (<https://parentsquare.com/terms/ai-terms>).
- **“Applicable Laws”** means all laws, statutes, rules, and regulations that are applicable to the provision or use of District Data or the use of the Services.
- **“District”** means the school, school district, or organization that will be using the Subscription Services. If District is a school district, then the term “District” includes all schools that are members of the school district and served by the school district that will be using the Subscription Services.
- **“District Data”** means all data, including all Personal Data of Users, that is provided to ParentSquare by, or on behalf of, District through District’s use of the Subscription Services.
- **“Non-ParentSquare Applications”** means any software, subscription service, or other application that interoperates or integrates with the Subscription Services, whether provided by District or a third party, or if provided by ParentSquare while acting as a reseller. Non-ParentSquare Applications do not include any software or subscription service that ParentSquare provides as part of the Subscription Services.
- **“Order Form”** means the order form or sales quote between the applicable parties.
- **“Personal Data”** means any information about an identifiable individual or information that can be used to identify an individual. Personal Data includes “personal data” as that term is defined under the General Data Protection Regulation (Regulation (EU) 2016/679) and any applicable United States federal or state law.
- **“Privacy Policy”** means the ParentSquare Privacy Policy found at <https://www.parentsquare.com/privacy/> (<https://www.parentsquare.com/privacy/>).
- **“Professional Services”** means any consulting, implementation, content migration, custom development, data migration, onboarding, professional development, support, training, and website design services offered by ParentSquare, as specified on the Order Form.
- **“Service-Specific Terms”** means any additional terms and conditions applicable to the Subscription Services, including the AI Terms. All of the Service-Specific Terms can be found at <https://www.parentsquare.com/agreement/> (<https://www.parentsquare.com/agreement/>).
- **“Services”** means the Subscription Services and the Professional Services.
- **“Subscription Services”** means any or all services offered by ParentSquare on a subscription basis, on a prepaid basis, or on a pay-per-use basis through a ParentSquare website or mobile application, as specified on the Order Form. Subscription Services may include ParentSquare Engage, ParentSquare Attendance Plus, ParentSquare Pay, Remind Hub, Smart Sites, StudentSquare, any AI Offerings, or any other service offered by ParentSquare. Notwithstanding the foregoing, Subscription Services do not include the Remind Chat service or mobile application.
- **“Subscription Term”** means the initial term of District’s subscription to the Subscription Services, as specified on the Order Form, including any pilot term, and each subsequent renewal term (if any).
- **“Terms of Use”** means the ParentSquare Terms of Use found at <https://www.parentsquare.com/terms/> (<https://www.parentsquare.com/terms/>).
- **“Users”** means District’s administrators, staff, teachers, students, parents, guardians, and any other persons, including community members, whom District allows to use the Subscription Services.

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## 2. Services

### 2.1 Start of Subscription Services

The Subscription Services will start at the beginning of the Subscription Term. ParentSquare may perform implementation or onboarding services to activate District's subscription, and District will cooperate with ParentSquare in completing such services.

### 2.2 Access

During the Subscription Term, ParentSquare will provide District and its Users access to use the Subscription Services on a subscription basis as described in the Agreement, the Privacy Policy, and the Terms of Use. ParentSquare may make reasonable changes to the Subscription Services from time to time.

### 2.3 Support

During the Subscription Term, ParentSquare will provide District with standard support for the Subscription Services at no additional charge. ParentSquare reserves the right to charge for additional support services, such as records requests.

### 2.4 Availability

District acknowledges that the Subscription Services are based on an Internet-based software platform and, as such, may experience periods of downtime, including due to scheduled maintenance and third party service outages. ParentSquare will use its reasonable efforts to keep the Subscription Services available 24 hours a day, 7 days a week, except as necessary for system maintenance or upgrades. ParentSquare will use its reasonable efforts to conduct system maintenance or upgrades outside of normal school hours to minimize disruption.

### 2.5 Safeguards

During the Subscription Term, ParentSquare will maintain appropriate administrative, physical, and technical safeguards, consistent with generally accepted educational technology practices, to protect the security, confidentiality, and integrity of the Subscription Services, including reasonable data backups. ParentSquare will not be liable for any liabilities arising from District's or its Users' use of the Subscription Services over the Internet or other networks outside ParentSquare's control.

### 2.6 General Use

District will ensure that all access and use of the Subscription Services by District and its Users is in compliance with the Agreement and the Terms of Use.

### 2.7 Accuracy of District Data

During the Subscription Term, District will use its best efforts to provide ParentSquare with complete and accurate District Data, including data with respect to the recipients of any notices to be provided by District within the Subscription Services. ParentSquare will not be liable for any damages resulting from incorrect or incomplete District Data.

### 2.8 Compliance with Applicable Laws

District represents, warrants, and covenants that (a) it is and will remain in compliance with the Children's Online Privacy Protection Act ("COPPA") and the Family Educational Rights and Privacy Act ("FERPA"), if applicable, and, consistent with COPPA, ParentSquare relies on District's consent on behalf of parents in order to allow those under 13 years of age to use the Subscription Services, and District has obtained such consent, (b) District's disclosure of any information to ParentSquare, and ParentSquare's use of such information subject to the restrictions of the Agreement, does not and will not violate any Applicable Law, including COPPA and FERPA, (c) District is and will remain in compliance with all Applicable Laws pertaining to third party copyright or trademark rights, including as to any text, This website uses cookies to optimize your User experience. [Privacy Policy \(https://www.parentsquare.com/privacy/\)](https://www.parentsquare.com/privacy/)

graphics, photos or other material that District might upload or transmit through the Subscription Services, and (d) District has met all contractual, regulatory, and legal requirements in providing, and using, District Data, including obtaining necessary consent to send notifications to all Users, including texts and voice messages (if applicable). ParentSquare will not be liable for any additional charges that may be incurred for receiving notifications, such as phone call fees, text message fees, or data fees.

## 2.9 Other Restrictions

District may not (a) make the Subscription Services available to, or use the Subscription Services for the benefit of, anyone other than Users, (b) except as provided in the Order Form, sell, resell, license, sublicense, distribute, rent, or lease the Subscription Services, include the Subscription Services in a service bureau or outsourcing offering, or make the Subscription Services available to any third party other than Users, (c) attempt to gain unauthorized access to the Subscription Services or their related systems or networks, (d) permit direct or indirect access to or use of the Subscription Services in a way that circumvents a contractual usage limit, or bypass or breach any security device or protection included in the Subscription Services, (e) copy the Subscription Services or any part, feature, function, or user interface thereof, (f) use the Subscription Services to submit, collect, transmit, process, or store any protected health information (as defined in the US Health Information Portability and Accountability Act), or (g) use the Subscription Services to distribute text messaging "spam," bulk unsolicited messages, or any other form of unsolicited electronic communications distributed on a bulk basis to recipients who have not consented to such messages in violation with Applicable Laws.

## 2.10 Non-ParentSquare Applications

ParentSquare is not responsible for the operation or non-operation of any Non-ParentSquare Application, and does not guarantee the continued availability of any Non-ParentSquare Application or the continued interoperation of any Non-ParentSquare Application with the Subscription Services. By linking any Non-ParentSquare Application with the Subscription Services, District authorizes ParentSquare to provide or receive District Data with such Non-ParentSquare Application provider, in each case solely as necessary for the interoperation of the Non-ParentSquare Application with the Subscription Services. ParentSquare is not responsible for any use, transmission, or loss of any District Data caused by any actions or omissions of District or the Non-ParentSquare Application provider. District will comply with the terms of each Non-ParentSquare Application.

## 3. Changes to the Agreement

ParentSquare may make changes to the Agreement, the Privacy Policy or the Terms of Use from time to time. If ParentSquare makes a material (determined by ParentSquare) change to the Agreement, the Privacy Policy or the Terms of Use, ParentSquare will inform District by email or notification on the ParentSquare website. If the change has a material adverse impact on District and District does not agree to the change, District must notify ParentSquare in writing within forty-five (45) days after receiving notice of the change. If District notifies ParentSquare as required, then the Services will remain governed by the terms District had agreed to until the end of the then-current Subscription Term. If the Subscription Services are subsequently renewed, they will be renewed under the then-current online versions of the Agreement, Privacy Policy or Terms of Use, as applicable, unless otherwise agreed by the parties.

## 4. Intellectual Property Rights

### 4.1 Ownership

As between the parties and except for the right to use the Subscription Services granted by the Agreement, (a) District retains all right, title, and interest, including all related intellectual property rights, in and to District Data, and (b) ParentSquare retains all right, title, and interest, including all related intellectual property rights, in and to the Services, including the Subscription Services and any work product developed by ParentSquare while providing Professional Services under the Agreement. This website uses cookies to optimize your user experience. [Privacy Policy \(https://www.parentsquare.com/privacy/\)](https://www.parentsquare.com/privacy/)

ParentSquare retains all rights not expressly granted to District in the Agreement.

## 4.2 License Grant

Solely as necessary to fulfill ParentSquare's obligations and exercise ParentSquare's rights under the Agreement, District hereby grants to ParentSquare a revocable, non-exclusive, royalty-free, fully paid-up, worldwide, and sublicensable license to use District Data. Subject to the restrictions described in the Privacy Policy, ParentSquare may share District Data with third parties in order to maintain and operate the Subscription Services.

## 4.3 Aggregated Data

ParentSquare aggregates and compiles de-identified District Data with de-identified data from ParentSquare's other customers ("Aggregated Usage Data"). District agrees that ParentSquare may use the Aggregated Usage Data to analyze, improve, develop, support, and operate the Subscription Services, and to prepare and distribute general benchmarking and industry reports derived from Aggregated Usage Data as part of the Subscription Services and publish on ParentSquare's blogs and websites. For clarity, this Section does not give ParentSquare the right to use the Aggregated Usage Data to identify any User or District as the source of any Aggregated Usage Data, or permit ParentSquare to sell or disclose the raw data included in the Aggregated Usage Data to any third party.

## 4.4 Feedback

If District provides ParentSquare with any suggestions, information, ideas, or other feedback concerning the Subscription Services, ParentSquare may use such feedback in perpetuity without obligation to District.

# 5. Fees and Payment

## 5.1 Fees

District will pay all fees specified in the applicable Order Form. Except as otherwise set forth in the Order Form, (a) fees are based on the Services purchased and the metrics specified in the Order Form, (b) payment obligations are non-cancelable and fees paid are non-refundable, other than pursuant to Section 6.3 (Termination by District), (c) the purchased Services cannot be decreased during the applicable Subscription Term, and (d) fees are stated and payable in US Dollars.

## 5.2 Fee Increases

ParentSquare may increase the overall or per unit fees for the Subscription Services for each annual period of District's subscription, including multi-year agreements when paid annually. Such increase will be limited to five percent (5%) per annum unless ParentSquare communicates a greater increase to District at least sixty (60) days prior to the end of the then-current annual period. In addition, if District pays ParentSquare a flat rate based on a maximum number of students set forth in an applicable Order and District subsequently exceeds that number of students, ParentSquare may convert District's payment structure to a per student rate and District will pay the then-current per student rate beginning at the next annual period of District's subscription.

## 5.3 Payment

All amounts payable by District will be paid via electronic funds transfer (ACH, EFT, or wire), check, or credit card forty-five (45) days from the date of invoice. District will pay a three percent (3%) convenience fee on all credit card payments.

## 5.4 Late Payments

District will pay interest on all past due amounts at a rate which is the lesser of one and a half percent (1.5%) per month, or the highest rate permitted by law. If any part of an invoice is in dispute, District agrees to pay the undisputed portion of the invoice and make a note on the invoice regarding the disputed portion within forty-five (45) days from the date of invoice, and if District does not, District will be deemed to agree to such charges.

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## 5.5 Taxes

District is responsible for the payment of all taxes (other than taxes on ParentSquare's net income) arising from the payment of fees or the provision of any Services under the Agreement.

## 5.6 Guest Users

District will receive a free number of guest users with phone numbers annually, set at ten percent (10%) of District's contracted student enrollment.

# 6. Term and Termination

## 6.1 Term

The Agreement will initially remain in effect for the term set forth in the Order Form. After any such initial term, the Agreement will automatically renew for additional terms of a term equal to the longer of (a) one (1) year or (b) the length of the initial term, unless a different renewal term is agreed upon by the parties, unless ParentSquare provides written notice of non-renewal at least sixty (60) days prior to the end of the then-current term, or unless District provides written notice of non-renewal at least forty-five (45) days prior to the end of the then-current term. Notwithstanding the foregoing, with respect to subscriptions to Remind Hub, the Agreement will not automatically renew beyond the 2026-27 school year.

## 6.2 Termination by ParentSquare

ParentSquare may terminate the Agreement if District has not paid any applicable fee for any Services, or if District or any User materially breaches the Agreement and District fails to remedy the breach within thirty (30) days of written notice of the breach.

## 6.3 Termination by District

- **For Breach.** District may terminate the Agreement if ParentSquare materially breaches the Agreement or the Terms of Use and fails to remedy the breach within thirty (30) days of written notice of the breach. If District terminates for ParentSquare's uncured material breach, District will be entitled to a refund of its fees paid for Subscription Services prorated for the remaining portion of the then-current term.
- **For Convenience.** District may terminate the Agreement at any time for convenience. If District terminates for convenience, District will not be entitled to a refund of its fees paid for Subscription Services. If District has entered into a multi-year agreement with ParentSquare, District will also be obligated to pay for any fees unpaid for the term set forth in the Order Form.
- **Non-Appropriation of Funds.** District may terminate the Agreement in the event District does not receive necessary appropriation or allotment of funds by a governing entity (such as federal, state, local, or educational budgeting entity) by providing ParentSquare with thirty (30) days' notice of such failure to receive funding.

## 6.4 Return or Destruction

ParentSquare will destroy or, at District's request, return all District Data within sixty (60) days following the expiration or termination of the Agreement, unless otherwise required by law or ParentSquare receives District's request in writing that ParentSquare retain certain District Data for a longer period of time. If District requests a longer period of time, ParentSquare and District will enter into a special agreement, and there will be a fee for this Service.

## 6.5 Effect of Termination

The definitions in the Agreement, and the rights, duties, and obligations of the parties in the Agreement that by their nature continue and survive, shall survive any expiration or termination of the Agreement. ~~This website uses cookies to optimize your user experience. Privacy Policy (<https://www.parentsquare.com/privacy/>)~~

## 7. Warranty Disclaimer

District acknowledges that the Subscription Services are based on an Internet-based software platform and, as such, may experience periods of downtime, including due to scheduled maintenance and third party service outages. Accordingly, the Subscription Services are provided to District "AS IS" and without warranty of any kind, whether express, implied, statutory, or otherwise, and ParentSquare disclaims and excludes, to the fullest extent permitted by law, all other warranties, whether express, implied, statutory, or otherwise, including non-infringement of third party rights, fitness for a particular purpose, merchantability, title, and satisfactory quality.

## 8. Limitation of Liability

### 8.1 Exclusion of Damages

IN NO EVENT WILL EITHER PARTY BE LIABLE UNDER THE AGREEMENT FOR ANY SPECIAL, INCIDENTAL, INDIRECT, CONSEQUENTIAL, EXEMPLARY, OR PUNITIVE DAMAGES OF ANY KIND ARISING OUT OF OR IN ANY WAY CONNECTED WITH THE USE OF THE SUBSCRIPTION SERVICES OR ANYTHING PROVIDED IN CONNECTION WITH THE AGREEMENT, THE DELAY OR INABILITY TO USE THE SUBSCRIPTION SERVICES OR ANYTHING OTHERWISE ARISING FROM THE AGREEMENT, EXCEPT AS OTHERWISE PROVIDED BY LAW.

### 8.2 Liability Cap

IN NO EVENT WILL EITHER PARTY'S MAXIMUM AGGREGATE LIABILITY ARISING FROM OR RELATING TO THE AGREEMENT, REGARDLESS OF THE CAUSE OF ACTION, WHETHER IN CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, BREACH OF WARRANTY, OR OTHERWISE, EXCEED FEES PAID OR PAYABLE TO PARENTSQUARE BY DISTRICT IN THE TWELVE (12) MONTH PERIOD IMMEDIATELY PRECEDING THE EVENT GIVING RISE TO THE LIABILITY, EXCEPT AS OTHERWISE PROVIDED BY LAW.

### 8.3 No Indemnification by District

In no event shall anything in the Agreement be construed as requiring District to indemnify ParentSquare.

## 9. Publicity

District agrees that ParentSquare may include District's name or brand features, including District's name and logo, in a list of ParentSquare customers, either online or in promotional materials. District also agrees that ParentSquare may verbally reference District as a ParentSquare customer.

## 10. General Provisions

### 10.1 Governing Law and Venue

If the laws governing District so require, the laws of the state or commonwealth governing District shall govern all matters arising out of the Agreement, without regard to conflict of law principles, and the federal and state courts located where District is located will have exclusive jurisdiction in respect of disputes arising in connection with the Agreement. In the absence of any such laws governing District, the laws of the State of California govern all matters arising out of the Agreement, without regard to conflict of law principles, and federal courts in the Central District of California and the state courts located in Santa Barbara County, California, will have non-exclusive jurisdiction in respect of disputes arising in connection with the Agreement. The United Nations Convention for the International Sale of Goods shall not apply.

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### **10.2 Severability**

If any provision of the Agreement is held invalid, that provision will be deemed amended to achieve as nearly as possible the same effect as the original provision and the remainder of the Agreement will continue in full force and effect.

### **10.3 Independent Contractors**

The parties to the Agreement are independent contractors and the Agreement will not establish any relationship of partnership, joint venture, employment, or agency between the parties. Neither party will have the power to bind the other or incur obligations on the other party's behalf without the other party's prior written consent.

### **10.4 Non-exclusive Agreement**

The Agreement is nonexclusive, and each party will be free to enter into other similar agreements or arrangements with other third parties.

### **10.5 High Risk Use**

District acknowledges that the Subscription Services are not intended as a substitute for an emergency management system (EMS), and are not designed or intended for use in high risk activities or in any situation where damage or injury could result if an error, disruption, or outage in the Subscription Services occurred. District acknowledges and agrees that its primary recourse in the event of any actual or potential threat to person or property should be to contact emergency response services (including without limitation, 911 or equivalent, fire, police, emergency medical, and public health, collectively, "First Responder Services") and that the Subscription Services are not intended to replace such First Responder Services, or to be used for communicating with, or replace notification to, or interoperate directly with, such First Responder Services, which should have already been notified and deployed prior to using the Subscription Services.

### **10.6 Force Majeure**

Neither party has any liability for any failure of performance or equipment due to causes beyond its reasonable control, including: acts of God, fire, flood, earthquake, tsunami, storm, or other catastrophes; any law, order, regulation, direction, action, or request of any governmental entity or agency, or any civil or military authority; national emergencies, insurrections, riots, wars, or acts of terrorism; unavailability of rights-of-way or materials; or strikes, lock-outs, work stoppages, or other labor difficulties; or failure of the Internet, third party software, or any telecommunications, hosting, or service provider.

### **10.7 Modification and Waiver**

Except as provided in Section 3 (Changes to this School Agreement), the Agreement may be modified only by a written agreement that is signed by authorized representatives of both parties and is identified as an amendment or part of the Agreement. Except as may be set forth in an Order Form, any terms and conditions set forth in a purchase order do not apply to the Agreement and are null and void. No term or provision of the Agreement will be considered waived by a party, and no breach excused, unless the waiver or consent is in writing signed by such party. No consent by a party to, or waiver of, a breach, whether express or implied, will constitute a consent to, waiver of, or excuse of any other, different, or subsequent breach.

### **10.8 Change of Control**

The Agreement is not assignable by ParentSquare except to an affiliate or in connection with a merger, acquisition, sale of assets, or similar change of control transaction.

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## 10.9 Construction

The word “including” shall be construed as meaning “including without limitation.” The section headings appearing in this School Agreement are inserted only as a matter of convenience and shall not be construed to define, limit, construe, or describe the scope or extent of such paragraph or in any way affect such section.

## 10.10 Counterparts and Electronic Signature

The Order Form may be executed simultaneously in two (2) or more counterparts, each of which will be considered an original, and all of which together will constitute one and the same instrument. The exchange of a fully executed Order Form (in counterparts or otherwise) by facsimile signature or by other electronic means, or payment of fees due set forth in an Order Form or a purchase order, shall be sufficient to bind the parties to the terms and conditions of the Agreement.

## Change Log

*Last Updated: March 25, 2026*

- Added language to incorporate AI Terms
- Revised definition of Subscription Services to include additional ParentSquare products
- Revised definition of Subscription Services to exclude Remind Chat, which is now governed by the Remind Chat Terms of Use
- Revised Section 2.3 to allow ParentSquare to charge for additional support services.
- Clarified in Section 2.7 that District’s obligation to provide correct data includes contact information for recipients of notices sent by District
- Clarified in Section 2.8 that District has obtained parental consent to use the Subscription Services
- Simplified language in Section 5.6 with respect to guest users
- Revised Section 6.1 to shorten period of non-renewal for District to 45 days
- Revised Section 6.1 to provide that subscriptions to Remind Hub will not automatically renew beyond the 2026-27 school year
- Revised Section 6.3(b) to provide that termination for convenience will not eliminate obligation to pay fees for multi-year contracts
- Revised Section 6.4 to provide that data deletion will occur within 60 days of expiration or termination, unless otherwise requested by District

*February 10, 2025*

- Revised to use defined terms for parties
- Revised to refer to District as catch-all for districts and schools
- Added language to allow for incorporation by third party reseller terms
- Revised definition of District Data to include Personal Data as defined in the Privacy Policy
- Revised definition of Subscription Services to include services marketed under the trade name Remind or Remind101
- Revised to refer to generally accepted educational technology practices to protect the security, confidentiality and integrity of the Subscription Services
- Revised fee increase provision to allow ParentSquare to increase subscription fees by 5% per year, or more upon 60 days’ notice
- Added termination right by District in the event of non-appropriation of funds

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- Revised to clarify that no indemnification by District is required
- Revised to provide that, if required, governing law and venue will be where District is located

- Separated high risk language from force majeure language, and provided additional high risk language
- Clarified that purchase order terms are null and void
- Added concept of Service-Specific Terms to address multiple Subscription Services with different requirements, e.g., Smart Sites.
- Added change of control provision

*December 8, 2022*

- Added definitions for terms used in agreement
- Revised to put in plain English
- Revised to put in active voice
- Added section numbering and reordered some sections
- Added provisions regarding onboarding and delivery of Subscription Service
- Added provisions regarding ownership
- Added pricing and payment provisions
- Added provisions regarding initial term and renewals
- Added termination provisions
- Added disclaimer of warranty provision
- Added support provisions
- Added provisions regarding non-ParentSquare provided software integrations
- Added general provisions section
- Referenced Privacy Policy and Terms of Use

*August 22, 2022*

- Acknowledgement that if a separate written agreement exists between the School and ParentSquare, it takes precedence over this Agreement.
- Updating Limitation of Liability section to include maximum aggregate liability

**Product (<http://www.parentsquare.com/mass-communications>)**

- Mass Notifications(<https://www.parentsquare.com/mass-communications/>)
- Classroom Communications (<https://www.parentsquare.com/classroom-communications/>)
- Parent & Community Engagement(<https://www.parentsquare.com/school-services/>)
- School Websites(<https://www.parentsquare.com/smart-sites>)
- ParentSquare Intelligence(<https://www.parentsquare.com/parentsquare-ai>)
- Attendance Plus(<https://www.parentsquare.com/attendance-plus>)
- Payments (<https://www.parentsquare.com/school-services/school-payment-solutions/>)
- Designed for K-12(<https://www.parentsquare.com/designed-for-k12/>)
- Pricing & Packages(<https://www.parentsquare.com/pricing/>)

**Company (<http://www.parentsquare.com/about/>)**

- About(<https://www.parentsquare.com/about/>)
- Partners(<https://resources.parentsquare.com/partners/>)

**Resources (<http://www.parentsquare.com/resources/>)**

- Blog(<https://www.parentsquare.com/blog/>)
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- Webinars(<https://www.parentsquare.com/webinars/>)
- Case Studies(<https://www.parentsquare.com/case-studies/>)
- ParentSquare User Group(<https://www.facebook.com/groups/psusergroup>)
- Subscribe to Our Newsletter (<https://4t0uz.share.hsforms.com/2t8hc2KrQREWvOks3r452Ug>)

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[Wall of Love\(https://welove.parentsquare.com/\)](https://welove.parentsquare.com/)

[info@parentsquare.com\(mailto:info@parentsquare.com\)](mailto:info@parentsquare.com)

[Accessibility\(https://www.parentsquare.com/about/accessibility\)](https://www.parentsquare.com/about/accessibility)

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[AI Principles\(https://www.parentsquare.com/parentsquare-ai/ai-principles\)](https://www.parentsquare.com/parentsquare-ai/ai-principles)

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Mar 24, 2026  
Frankie Hill  
frankie.hill@parentsquare.com

Dear Richard,

Thank you for choosing ParentSquare. We appreciate the opportunity to provide you with your customized proposal.

Regards,  
Frankie Hill

***Soft Launch:***

Official term start date will be Jul 1, 2026.

Starting Apr 1, 2026, District may begin a phased launch of ParentSquare through Jun 30, 2026. During the phased launch period, District will work with the ParentSquare implementation team to set up data integration, configure settings, and begin account rollout to district and school users (including online training). Any failure of District to meet its obligations under this paragraph may result in a delay of full implementation of ParentSquare, but will not result in a delay in District's obligation to pay hereunder.

Phased account rollout may begin Apr 1, 2026, to ensure data accuracy and form practices and policies for the broader District roll out.

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Quote Date: Mar 24, 2026  
Quote Valid Until: Apr 22, 2026

Quote No: Q-11788

Contract Start Date: Apr 1, 2026  
Contract End Date: Jun 30, 2027

Shenandoah Community School District, IA-1926070  
304 West Nishna  
Shenandoah, IA 51601

**Term 1**
**ParentSquare Pricing Details**

<b>Product Name</b>	<b>Start Date</b>	<b>End Date</b>	<b>Term</b>	<b>Price/Unit</b>	<b>Quantity</b>	<b>Net Price</b>
Smart Sites Onboarding - Standard	Apr 1, 2026	Jun 30, 2026	One Time Fee	\$3,000	1	\$3,000
Engage 360 - Soft Launch	Apr 1, 2026	Jun 30, 2026	3 Month(s)	\$0	1,078	0
District Onboarding	Apr 1, 2026	Jun 30, 2026	One Time Fee	\$0	1	0
Smart Sites - Content Migration (50 pages)	Apr 1, 2026	Jun 30, 2026	One Time Fee	\$375	1	\$375
Remind Hub: Plus Plan - Extension	Oct 21, 2025	Jun 30, 2026	8 Month(s)	\$5.5	1,200	\$4,400
<b>Total Price</b>						<b>\$7,775</b>

**Term 2**
**ParentSquare Pricing Details**

<b>Product Name</b>	<b>Start Date</b>	<b>End Date</b>	<b>Term</b>	<b>Price/Unit</b>	<b>Quantity</b>	<b>Net Price</b>
Engage 360	Jul 1, 2026	Jun 30, 2027	12 Month(s)	\$9.75	1,078	\$10,510.5
Language Translation	Jul 1, 2026	Jun 30, 2027	12 Month(s)	\$0	1,078	0
<b>Total Price</b>						<b>\$10,510.5</b>

**Purchase Terms**

Quote Date: Mar 24, 2026  
 Quote Valid Until: Apr 22, 2026

Quote No: Q-11788

Contract Start Date: Apr 1, 2026  
 Contract End Date: Jun 30, 2027

Shenandoah Community School District, IA-1926070  
 304 West Nishna  
 Shenandoah, IA 51601



District/School Agreement -- The Services are subject to the terms contained in this Order Form and the ParentSquare School Agreement (the "School Agreement") located at <https://www.parentsquare.com/agreement/>, which is incorporated by reference into this Order Form. Unless otherwise stated in this Order Form, all terms defined in the School Agreement shall have the same meaning in this Order Form. If there is an inconsistency or conflict between the terms and conditions of this Order Form and the School Agreement, the terms of this Order Form shall control with respect to the subject matter of this Order Form.

By executing this Order Form, the undersigned certifies that the undersigned is a duly authorized agent of the District/School.

*NOTE -- Pricing above does not reflect ParentSquare's right to increase pricing annually as set forth in the School Agreement. Pricing above also does not include applicable tax, which will be applied upon invoicing.*

Privacy Policy -- The ParentSquare Privacy Policy may be reviewed here - <https://www.parentsquare.com/privacy/>

Terms of Use -- The ParentSquare Terms of Use may be reviewed here - <https://www.parentsquare.com/terms/>

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Quote No: Q-11788

Contract Start Date: Apr 1, 2026  
Contract End Date: Jun 30, 2027

Shenandoah Community School District, IA-1926070  
304 West Nishna  
Shenandoah, IA 51601

ParentSquare	
<b>Name</b>	Amanda Dempsey
<b>Title</b>	Sales Leadership
<b>Signature</b>	
<b>Date</b>	

Shenandoah Comm School District, IA - 1926070	
<b>Name</b>	Kerri Nelson
<b>Title</b>	
<b>Signature</b>	
<b>Date</b>	

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Quote Date: Mar 24, 2026  
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Shenandoah Community School District, IA-1926070  
304 West Nishna  
Shenandoah, IA 51601

## Engage 360

### Universal Reach

- One-way notifications and urgent alerts
- Automated notices and attendance notifications
- Social and website sharing
- Student communication app (StudentSquare)

### True Two-Way

- Two-way SMS texting
- Two-way app and web messaging
- Two-way email replies
- Automatic language translation

### Enhanced Engagement

- Newsletter designer (Studio Editor)
- Appointment invitations and RSVPs
- Volunteering and signups
- Searchable directory

### Admin Intelligence

- Data analytics and reporting
- 100% contactability tools
- Direct SIS integrations
- Custom roles and permissions

### Paperless Workflows

- Online forms and surveys
- Digital permission slips and signatures
- Secure document delivery
- Public community groups

### Smart Sites

### Virtual Phone

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Quote No: Q-11788

Contract Start Date: Apr 1, 2026  
Contract End Date: Jun 30, 2027

Shenandoah Community School District, IA-1926070  
304 West Nishna  
Shenandoah, IA 51601

## Engage 360

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Quote Date: Mar 24, 2026  
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Contract Start Date: Apr 1, 2026  
Contract End Date: Jun 30, 2027

Shenandoah Community School District, IA-1926070  
304 West Nishna  
Shenandoah, IA 51601

## District Onboarding

- Coordination between ParentSquare Implementation Team and Points of Contact
- Creation & configuration of the ParentSquare site
- Data migration and review of Staff, Student, Parent and Roster data
- Digital training opportunities including recurring webinars, digital training modules, and videos
- Access to “Resource Kit” and Best Practice materials to support Launch
- Ongoing help and support for Admins via email, chat, and voice

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Quote Date: Mar 24, 2026  
Quote Valid Until: Apr 22, 2026

Quote No: Q-11788

Contract Start Date: Apr 1, 2026  
Contract End Date: Jun 30, 2027

Shenandoah Community School District, IA-1926070  
304 West Nishna  
Shenandoah, IA 51601